



STATE OF WASHINGTON

## DEPARTMENT OF ARCHAEOLOGY & HISTORIC PRESERVATION

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# Guidance for compliance with Governor's Executive Order 05-05

### Introduction:

Washington Governor Chris Gregoire signed Executive Order 05-05 into action in November of 2005. This requires state agencies with capital improvement projects to integrate the Department of Archaeology and Historic Preservation (DAHP), the Governor's Office of Indian Affairs (GOIA), and concerned tribes into their capital project planning process.

### Purpose:

These guidelines detail how to initiate the process for an environmental review that meets the spirit and the intent of the Governor's Executive Order 05-05 and cover:

- Types of projects subject to 05-05 review;
- EX 05-05 project review process;
- Documentation for EX 05-05 compliance.

Accompanying this document are a few Frequently Asked Questions about following the EO 05-05 process.

### Types of Projects covered by EX 05-05:

The following categories of state funded capital projects require 05-05 review:

#### Capital Construction Projects

Land Acquisition projects for the purpose of capital construction.

### Getting the Process Started

To start the process, call DAHP at 360/586-3065 and ask for Greg, Rob, or Russ to set up a 0505 project review meeting. DAHP staff will work with you to set up this meeting to jointly review your list of capital projects. If you are not able to have a face-to-face meeting, please use our EZ Forms as discussed later in this document. By providing an overview of projects currently in the planning stage, we will be able to determine which projects will not require review under EO 0505 and which projects will.

Our experience indicates that the majority of projects do not require any further action following the initial review.

**At the Meeting**

At this “face-to-face” meeting, bring a list of capital projects planned for implementation during current biennia. We prefer these meetings be kept informal and conversational. We do *not* expect, or even encourage, creation of any new materials, forms, or presentations for this process. We may raise questions during these meetings about your projects that supporting documents may help answer (i.e. photos, feasibility studies, etc.).

We will be reviewing the following information:

Project Description	√
Location	
Proposed ground disturbance	
Buildings or structures that are 50 years of age +	
Photographs of the building(s) or site	
Contact with interested tribes	

We will ask if there is federal involvement in the project: federal funding, permit, or license. If there is federal funding or permitting, then the Section 106 consultation process of the National Historic Preservation Act will likely apply. For these projects that have federal involvement, consultation on the project shall be conducted by the responsible federal agency.

**Results**

After going through the project list with DAHP staff, you should come away from the meeting with the following tangible results:

- A list of your projects that we are not concerned about and do not expect any further contact or;
- A list of projects that we have questions about and need additional information or;
- A list of projects that we have identified concerns about and recommend additional dialogue to resolve impacts to cultural resources and;
- Agreement about needed “next steps” to continue or complete the review process.

**Make it EZ on Yourself**

The EZ Form Series

If you cannot meet with us, we have a set of series of one-page forms (the “EZ” 1, 2 and 3 forms) that allows you to correspond with us on an ongoing basis. The EZ forms were designed specifically to make it easy and quick for you. The forms may be viewed, downloaded, and then completed electronically by visiting DAHP’s website at: <http://www.oahp.wa.gov/pages/Documents/EnvironmentalReview.htm>.