

A G E N D A
GRANT COUNTY PUBLIC UTILITY DISTRICT
30 C Street SW – Commission Meeting Room
Ephrata, Washington
COMMISSION MEETING
Tuesday, May 28, 2024

An Executive Session may be called at any time for purposes authorized
by the Open Public Meetings Act

- 8:30 a.m.** Executive Session
- 9:00 a.m.** Commission Convenes
Review and Sign Vouchers
Calendar Review
- 9:30 a.m.** Reports from staff
- 12:00 Noon** Lunch with County Commissioners
- 1:00 p.m.** Safety Briefing
Pledge of Allegiance
Attendance
Public requests to discuss agenda items/non-agenda items
Correspondence – *(Does not include anonymous letters)*
Business Meeting

1. Consent Agenda

Approval of Vouchers

Meeting minutes of May 14, 2024

2. Regular Agenda

9050 – Resolution Accepting a Bid and Awarding Contract 370-12118, for Wanapum Right Bank Fish Ladder 72” Gravity Supply Valves.

3. Review Items For Next Business Meeting

XXXX – Resolution Implementing Engrossed Substitute House Bill 1050 to Adopt RCW 39.04.320 Governing Apprenticeship Utilization Requirements on Public Works Contracts.

XXXX – Resolution Adopting the Lands Services Real Property and Property Rights Management Policy and Rescinding Resolution No. 8880.

Motion authorizing payment of non-compliant purchase from Northwest Barricade & Signs, LLC., for invoice number 24-31284 dated April 25, 2024, in the amount of \$24,767.00. (xxxx)

Motion authorizing payment to Bio-Oregon for invoice number 230002679 dated September 26, 2023, in the amount of \$16,063.96. (xxxx)

4. Reports from Staff (if applicable)

Adjournment

CONSENT AGENDA

Draft – Subject to Commission Review

REGULAR MEETING OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

May 14, 2024

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 8:30 a.m. at Grant PUD's Main Headquarters Building, 30 C Street SW, Ephrata, Washington and via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 614 157 417# with the following Commissioners present: Tom Flint, President; Terry Pyle, Vice-President; Larry Schaapman, Secretary; Judy Wilson, Commissioner and Nelson Cox, Commissioner.

An executive session was announced at 8:30 a.m. to last until 8:55 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g), to discuss pending litigation pursuant to RCW 42.30.110(1)(i) and to discuss lease or purchase of real estate if disclosure would increase price pursuant to RCW 42.30.110(1)(b). The executive session concluded at 8:55 a.m. and the regular session resumed.

The Commission convened to review vouchers and email correspondence from Washington State Auditor's Office; Robert Hogg; WPUDA President Jane A. Van Dyke was noted.

The Commission calendar was reviewed.

The Commission recessed at 9:30 a.m.

The Commission resumed at 9:33 a.m.

Introduction of Cecily Hutton, Labor Relations Manager by Rich Wallen.

A round table discussion was held regarding the following topics: check to Allied Services; Mike Brown's Fiber concern; and follow-up regarding Raceway Technologies.

Chuck Allen, Senior Manager of External Affairs; Ryan Holterhoff, Senior Policy Analyst; provided the Federal & State Legislative Report.

Depree Standley, Financial Analyst; Julio Aguirre Carmona, Program Manager of Rates & Pricing gave a report on the Agriculture Rate.

Ty Ehrman, Chief Customer Officer; shared the Industrial Queue Fee Concept.

Clark Mather, NWRP Executive Director, shared a presentation from Northwest RiverPartners, "*Hydropower for a better Northwest*".

Trade association and committee reports were reviewed.

The Commission recessed at 11:50 a.m.

The Commission resumed at 12:00 p.m.

An executive session was announced at 12:00 p.m. to last until 12:55 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g) and to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 12:55 p.m. and the regular session resumed.

During the public comment portion of the meeting, Rhiannon Fronsman, Ephrata, Washington, spoke in support of Rich Wallen and expressed her appreciation for his work at Grant PUD.

Consent agenda motion was made Commissioner Cox and seconded by Commissioner Schaapman to approve the following consent agenda items:

Payment Number	142439	through	143082	\$16,010,179.16
Payroll Direct Deposit	237061	through	237879	\$2,585,736.60
Payroll Tax and Garnishments	20240501A	through	20240501B	\$1,146,680.60

Meeting minutes of April 23, 2024.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9049 relative to governing small works and direct contract provisions was presented to the Commission. Motion was made by Commissioner Schaapman and seconded by Commissioner Cox to approve Resolution No. 9049. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9049

A RESOLUTION IMPLEMENTING SENATE BILL 5268 AND SUPERSEDING RESOLUTION NO. 8922 TO ADOPT NEW RCWs 39.04.151 AND 39.04.152 GOVERNING SMALL WORKS AND DIRECT CONTRACT PROVISIONS

Recitals

1. In its 2023 Regular Session, the Washington State Legislature passed Second Substitute Senate Bill 5268 allowing use of the small works roster bidding procedures to award contracts for work with an estimated cost of \$350,000.00 or less and the direct contract procedures to award contracts for work with an estimated cost of less than \$150,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, hereby authorize as follows:

Section 1: Small Works and Direct Contract procedures may be used for awarding contracts for work with an estimated cost as authorized by RCW 39.04.152, as it may be amended from time to time in the future; and

Section 2: The General Manager/CEO delegation levels, for the purpose of approving small works and direct contracts, shall be limited to \$350,000.00 and less than \$150,000.00, respectively; and

Section 3: The General Manager/CEO is authorized to revise the District’s Small Works and Direct Contract Program policies and procedures as appropriate and as authorized by RCW 39.04, as it may be amended from time to time in the future; and

Section 4: This resolution shall rescind and supersede Resolution No. 8922 and any other prior related resolutions, to the extent that they conflict with this resolution.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 14th day of May 2024.

The Commissioners reviewed future agenda items.

Charles Meyer, Managing Director of Enterprise Technology; Matt Johnson, ET Enterprise Operations Manager; Paula Allen, ET Enterprise Platform Manager; Rob Grutko, ET Software Engineering and Architecture Manager; Amanda Anthony, ET Quality Assurance shared the Enterprise Technology Report.

The Commission recessed at 2:00 p.m.

The Commission resumed at 2:15 p.m.

An executive session was announced at 2:15 p.m. to last until 3:15 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g), to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i) and to discuss lease or purchase of real estate if disclosure would increase price with legal counsel pursuant to RCW 42.30.110(1)(b). The executive session concluded at 3:45 p.m. and the regular session resumed.

There being no further business to discuss, the Commission adjourned at 3:45 p.m. on May 14, 2024 and reconvened on Thursday, May 16 at 2:30 p.m. at Comfort Suites-Board Room, 1700 Kittleson Rd, Moses Lake, Washington for the purpose of holding an executive session and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Terry Pyle, Larry Schaapman, Judy Wilson, and Nelson Cox. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the Commission adjourned at 3:45 p.m. on May 16, 2024 and reconvened on Tuesday, May 21 at 8:30 a.m. at Grant PUD’s Main Headquarters Building, 30 C ST SW, Ephrata, Washington for the purpose of attending a workshop and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Terry Pyle, Larry Schaapman, Judy Wilson, and Nelson Cox. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the Commission adjourned at 3:00 p.m. on May 21, 2024 and reconvened on Tuesday, May 21 at 6:00 p.m. at Moses Lake Civic Center, 401 S Balsam Street, Moses Lake, Washington for the purpose of attending a rates stakeholder engagement meeting and any other business that may come before the Commission with the following Commissioners present: Tom Flint, Terry Pyle, Larry Schaapman, Judy Wilson, and Nelson Cox. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the May 14, 2024 meeting officially adjourned at 8:00 p.m. on May 21, 2024.

Tom Flint, President

ATTEST:

Larry Schaapman, Secretary

Terry Pyle, Vice President

Judy Wilson, Commissioner

Nelson Cox, Commissioner

REGULAR AGENDA

RESOLUTION NO. 9050

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 370-12118, FOR WANAPUM RIGHT BANK FISH LADDER 72" GRAVITY SUPPLY VALVES

Recitals

1. Bids were publicly opened on April 4, 2024 for Contract 370-12118, for Wanapum Right Bank Fish Ladder 72" Gravity Supply Valves;
2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD's staff;
 - ADAMS Schweiz AG
3. The low bid, submitted by ADAMS Schweiz AG is both commercially and technically compliant with Grant PUD's contract requirements;
4. The bid is equal to the Engineer's Estimate of \$2,035,000.00; and
5. Grant PUD's Senior Manager of Hydro Generation concurs with staff and recommend award to ADAMS Schweiz AG as the lowest responsible and best bid based on Grant PUD's plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 370-12118, for Wanapum Right Bank Fish Ladder 72" Gravity Supply Valves with ADAMS Schweiz AG of Switzerland in the amount of \$2,035,000.00 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD's Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 28th day of May, 2024.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

5/xx/2024

TO: Rich Wallen, General Manager/Chief Executive Officer

VIA: Jeff Grizzel, Chief Operating Officer
Rey Pulido, Director of Power Production
Dale Campbell, Senior Manager of Power Production Engineering
Jason Michelbook, Power Production Mechanical Engineering Manager

FROM: Mike Armstrong, Power Production Mechanical Engineer/Project Manager

SUBJECT: Award of Contract 370-12118

Purpose: To request Commission approval to award Contract 370-12118 Wanapum Right Bank Fish Ladder 72" Gravity Supply Valves to Adams Schweiz AG in the amount of \$2,035,000.00

Discussion: The Wanapum Right Bank Fish Ladder 72" Gravity Supply Valves Contract is for the purchase of two replacement valves at the Wanapum Dam. The contract includes all materials, spare parts, and commissioning assistance to replace both butterfly valves and hydraulic operators in the Wanapum dam right bank fish ladder gravity supply system.

The right bank attraction water supply system consists of a 72" pipeline with the intake in the forebay which exits into the attraction waters supply pool. These two valves are arranged in series at the lowest portion of the pipeline with the upstream valve providing isolation and the downstream valve providing regulation. Due to severe cavitation damage the valves need to be replaced.

Delivery is planned for November 2025 with replacement work starting December 2025 and continuing through March of 2026. Labor for replacement of the valves will be from the Wanapum Maintenance Center (WMC).

Of the 48 companies that downloaded the bid package Adams Schweiz AG was the sole bidder for this contract, this is likely due to the stringent material, design, and schedule requirements. During project development we also reached out to GE, Voith, TCB Industrial and Bay Valve, all of whom declined to bid. Adams Schweiz AG's bid came in at the Engineer's estimate and was found to be technically compliant. They are a highly specialized supplier offering custom engineered valves with more than 30 years' experience in the design and production of these types of equipment. They are based in Switzerland with locations in the US.

Justification: The existing valves and downstream piping have sustained severe cavitation damage over the years requiring costly, time intensive repairs by the WMC to keep the fish ladder operational. These valves and associated piping are in the deepest area of the dam's right bank structure, access and space is very limited.

The structural integrity of the current valves is in question and future repairs may not be an option, in which case replacement becomes mandatory. This has the potential to take the right bank fish ladder out of operation while long lead valves are procured and replaced. We are required by our FERC operating license at Wanapum to have: Both of our fish ladders operating within criteria from April 15th through

November 15th and one of the two fish ladders operating within criteria from November 16th through April 14th.

The new valves will have all flow surfaces and internal components made of stainless steel with an optimized disc shape to combat cavitation. The estimated lifespan is 50 years. Valves of this type and from this manufacturer are in successful operation at hydro facilities around the world. This includes several installations on the West Coast including Portland General Electric's Faraday and Round Butte dams, also the Don Pedro dam in Northern California owned by Turlock Irrigation District.

The original Pelton valves were replaced in 2000/2001 with the current GE valves that are nearly identical in design and materials to the originals. These existing valves were made of a relatively soft carbon steel material with designs dating back to the early 1900's.

Financial Considerations: The costs for this Contract are included in the 2024 budget and the forecast for 2024-2026. This was determined to be a plant Fitness project with initiative ID IN496. The associated project ID is 103768.

Contract Specifics: The payment structure for this Contract is 30% upon proof of raw material delivery to supplier, 60% upon delivery of valves to WMC and 10% upon successful commissioning. This was standard industry practice among the vendors we requested information.

The manufacturer's warranty is 3 years from the date of successful commissioning.

Expected Delivery is November 2025.

Recommendation: Commission approval to award Contract 370-12118 to Adams Schweiz AG for a total sum of \$2,035,000.00

Legal Review: See attached e-mail(s).

From: [Michael Armstrong](#)
To: [Rebecca Diaz](#)
Subject: FW: 370-12118 Commission Memo - WAN RBFL 72" Valves
Date: Monday, April 29, 2024 11:51:18 AM
Attachments: [image003.png](#)

Rebecca,

Here's the email chain with Jeff, Rey and Dale's review and comments.

Mike

From: Jeff Grizzel <Jgrizzel@gcpud.org>
Sent: Friday, April 26, 2024 2:46 PM
To: Rey Pulido <Rpulido@gcpud.org>; Dale Campbell <Dcampbe@gcpud.org>; Michael Armstrong <marmstrong@gcpud.org>
Cc: Jason Michelbook <jmichel@gcpud.org>
Subject: RE: 370-12118 Commission Memo - WAN RBFL 72" Valves

Same here Mike – looks great. Thanks for your work on this.

Rey/Dale – I suggest Mike be present at the Commission meeting when this contract is up for review in case there are any questions.

Jeff

From: Rey Pulido <Rpulido@gcpud.org>
Sent: Friday, April 26, 2024 10:08 AM
To: Dale Campbell <Dcampbe@gcpud.org>; Michael Armstrong <marmstrong@gcpud.org>; Jeff Grizzel <Jgrizzel@gcpud.org>
Cc: Jason Michelbook <jmichel@gcpud.org>
Subject: RE: 370-12118 Commission Memo - WAN RBFL 72" Valves

Good Morning Mike,

I don't have any further comments, thank you for support on the project.

Take Care,

Rey Pulido

Director of Power Production

OFFICE 509.764.0500

EXT. 3128

CELL 509-393-6900

EMAIL rpulido@gcpud.org



From: Dale Campbell <Dcampbe@gcpud.org>
Sent: Thursday, April 25, 2024 3:31 PM
To: Michael Armstrong <marmstrong@gcpud.org>; Rey Pulido <Rpulido@gcpud.org>; Jeff Grizzel <Jgrizzel@gcpud.org>
Cc: Jason Michelbook <jmichel@gcpud.org>
Subject: RE: 370-12118 Commission Memo - WAN RBFL 72" Valves

Mike,

I reviewed the memo and looks great, I don't have any comments.

Dale

From: Michael Armstrong <marmstrong@gcpud.org>
Sent: Thursday, April 25, 2024 2:20 PM
To: Dale Campbell <Dcampbe@gcpud.org>; Rey Pulido <Rpulido@gcpud.org>; Jeff Grizzel <Jgrizzel@gcpud.org>
Cc: Jason Michelbook <jmichel@gcpud.org>
Subject: 370-12118 Commission Memo - WAN RBFL 72" Valves

For your review and comment, please let me know if you need any addition information.

 [370-12118 Commission Memo.docx](#)

Thank you.

Mike Armstrong
Mechanical Engineer

MOBILE 425.654.9155
EMAIL marmstrong@gcpud.org



grantpud.org

From: [Michael Armstrong](#)
To: [Rebecca Diaz](#)
Subject: FW: 370-12118 Commission Memo - WAN RBFL 72" Valves
Date: Monday, April 29, 2024 11:51:52 AM
Attachments: [image001.png](#)

And here's Jason's review. Thaks

Mike

From: Jason Michelbook <jmichel@gcpud.org>
Sent: Thursday, April 25, 2024 11:56 AM
To: Michael Armstrong <marmstrong@gcpud.org>
Subject: RE: 370-12118 Commission Memo - WAN RBFL 72" Valves

I had just one minor comment. I'm fine with sending this out to Rey and Dale.

Jason

From: Michael Armstrong <marmstrong@gcpud.org>
Sent: Tuesday, April 23, 2024 3:28 PM
To: Jason Michelbook <jmichel@gcpud.org>
Subject: 370-12118 Commission Memo - WAN RBFL 72" Valves

For your review:

 [370-12118 Commission Memo.docx](#)

Mike Armstrong

Mechanical Engineer

MOBILE 425.654.9155

EMAIL marmstrong@gcpud.org



grantpud.org

CONTRACT FORM

This Agreement, effective upon full execution, is by and between Public Utility District No. 2 of Grant County, Washington ("District") and ADAMS Schweiz AG ("Contractor");

WITNESSETH:

That parties hereto for the considerations set forth in the Contract Documents agree as follows:

1. SCOPE OF WORK - The Contractor agrees to furnish 72" gravity supply valves in the manner and form provided by the Contract Documents 370-12118 made a part hereof, entitled Wanapum Right Bank Fish Ladder 72" Gravity Supply Valves.
2. DELIVERY - The Contractor shall deliver the equipment/materials, F.O.B. the District's Wanapum Warehouse. The Contractor shall deliver the equipment/materials on or before the dates specified in these Contract Documents; failure to do so may result in damage to the District.
3. PAYMENT - The District agrees to pay the Contractor for the equipment/materials to be provided the sum of not to exceed \$2,035,000.00, plus applicable Washington State Sales Tax in accordance with the Contract Documents.
4. PAYMENT AND PERFORMANCE BOND - The Contractor shall furnish in favor of the District, a Payment and Performance Bond as required by the Contract Documents, and this Contract shall not obligate the District until such Payment and Performance Bond has been tendered.

The parties to this Agreement have caused it to be executed on the dates indicated below. This Agreement may be executed in counterparts, each of which shall be deemed to be an original but all of which taken together shall constitute one and the same agreement.

Public Utility District No. 2
of Grant County, Washington

ADAMS Schweiz AG

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

COMMERCIAL EVALUATION

Contract No.:	370-12118	Contract Title:	Wanapum Right Bank Fish Ladder 72" Gravity Supply Valves
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Bid Opening Date		04/11/24	
Total No. of Bidders:		1	
Was prequalification required for bidding?		No	
No. of potential Bidders who obtained the Bid documents:		48	
Was this Bid advertised in the newspaper?	Yes	If yes, where?	
Addenda issued?	Yes	If yes, how many	1

Additional Information

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Cost Estimate:	\$2,035,000.00
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Bidders

Name of Bidder:	ADAMS Schweitz AG		
Total Bid Price:	\$2,035,000.00	Bid Security:	Cashier's Check
Signature Certification:	NA	Delivery / Completion:	As required
Addendum Received:	Yes	Bidder's Data Provided:	Yes
Commercially Compliant?	Yes	Technically Compliant?	Yes

Additional Information:

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Name of Bidder:			
Total Bid Price:	\$	Bid Security:	Choose an item.
Signature Certification:	NA	Delivery / Completion:	Choose an item.
Addendum Received:	Choose an item.	Bidder's Data Provided:	Choose an item.
Commercially Compliant?	Choose an item.	Technically Compliant?	Choose an item.

Additional Information:

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Name of Bidder:			
Total Bid Price:	\$	Bid Security:	Choose an item.
Signature Certification:	NA	Delivery / Completion:	Choose an item.
Addendum Received:	Choose an item.	Bidder's Data Provided:	Choose an item.
Commercially Compliant?	Choose an item.	Technically Compliant?	Choose an item.

Additional Information:

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Name of Bidder:			
Total Bid Price:	\$	Bid Security:	Choose an item.
Signature Certification:	NA	Delivery / Completion:	Choose an item.
Addendum Received:	Choose an item.	Bidder's Data Provided:	Choose an item.
Commercially Compliant?	Choose an item.	Technically Compliant?	Choose an item.

Additional Information:

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From: [Michael Armstrong](#)
To: [Rebecca Diaz](#)
Subject: RE: 370-12118 Technical Evaluation
Date: Tuesday, April 16, 2024 9:49:45 AM
Attachments: [image001.jpg](#)

Morning Rebecca,

I finished reviewing the attached material. The Adams bid adequately matches the requirements of the technical specification. These probably aren't a big deal but I noticed on the Commercial Evaluation the total number of bidders isn't filled out as 1. Also on the Bid Tabulation spreadsheet, it should say ADAMS Schweiz AG instead of AD.

Thank you!

Mike

From: Rebecca Diaz <rdiaz@gcpud.org>
Sent: Thursday, April 11, 2024 2:02 PM
To: Michael Armstrong <marmstrong@gcpud.org>
Subject: 370-12118 Technical Evaluation

Hey Mike,

I have attached for your review the following documents:

- ADAMS Schweiz AG Bid
- Bid Tabulation
- Commercial Evaluation

Please review ADAMS bid against the technical specifications in the bid documents. Once you have completed your review let me know.

Thank you,

Rebecca Diaz, CPPB
Procurement Officer III

Office: 509.754.5055 Ext. 3333

Email: rdiaz@gcpud.org



Rebecca Diaz, CPPB
Procurement Officer III

Office: 509.793.1503

Email: rdiaz@gcpud.org



For Commission Review – 05/28/2024

RESOLUTION NO. XXXX

A RESOLUTION IMPLEMENTING ENGROSSED SUBSTITUTE HOUSE BILL 1050 TO ADOPT RCW 39.04.320 GOVERNING APPRENTICESHIP UTILIZATION REQUIREMENTS ON PUBLIC WORKS CONTRACTS

Recitals

1. In its 2023 Regular Session, the Washington State Legislature passed Engrossed Substitute House Bill 1050 mandating that effective July 1, 2024, no less than 15 percent of the labor hours on public works contracts awarded by a municipality with an estimated cost of \$2,000,000 or more be performed by apprentices. For contracts advertised for bid on or after July 1, 2026, the apprenticeship utilization requirements shall apply to public works contracts awarded with an estimated cost of \$1,500,000 or more. For contracts advertised for bid on or after July 1, 2028, the apprenticeship utilization requirements shall apply to public works contracts awarded with an estimated cost of \$1,000,000 or more.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, hereby authorize as follows:

Section 1: Public works contract specifications shall require apprenticeship utilization in accordance with RCW 39.04.320; and

Section 2: In accordance with RCW 39.04.320(2), the District is authorized to adjust the apprenticeship utilization requirements for a specific project as follows:

- The demonstrated lack of availability of apprentices in specific geographic areas; or
- A disproportionately high ratio of material costs to labor hours, which does not make feasible the required minimum levels of apprentice participation; or
- Participating contractors have demonstrated a good faith effort to comply with the requirements; or
- Other criteria the District deems appropriate, which are subject to review by the District's legislative authority.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 11th day of June, 2024.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

May 2, 2024

TO: Rich Wallen, General Manager/Chief Executive Officer

VIA: Fallon Long, Managing Director of Integration Operational Services *FL*
Patrick Bishop, Senior Manager of Procurement/Warehouse *PB*

FROM: Lori Englehart-Jewell, Supply Chain Supervisor - Procurement *LEJ*

SUBJECT: New RCW Requirement Governing Apprenticeship Utilization Requirements for Municipalities

Purpose: To implement a new Resolution adopting apprenticeship utilization requirements on public works contracts to be consistent with Engrossed Substitute House Bill 1050.

Discussion: The Washington State Legislature passed Engrossed Substitute House Bill 1050, revising RCW 39.04.320 to extend apprenticeship utilization requirements to municipalities effective July 1, 2024.

The attached Resolution provides formal adoption of these requirements, including forthcoming changes to the thresholds, as well as adjustment parameters.

Recommendation: Commission approval to adopt apprenticeship utilization requirements on public works contracts to be consistent with Engrossed Substitute House Bill 1050.

Legal Review: See attached e-mail.

For Commission Review – 05/28/2024

RESOLUTION NO. XXXX

A RESOLUTION ADOPTING THE LANDS SERVICES REAL PROPERTY AND PROPERTY RIGHTS MANAGEMENT POLICY AND RESCINDING RESOLUTION NO. 8880

Recitals

1. Resolution No. 8880, adopted March 13, 2018, approved the Right of Way Policy for Transmission, Distribution, and Telecommunication Facilities.
2. Grant PUD's General Manager recommends the Commission replace the Right of Way Policy for Transmission, Distribution, and Telecommunications Facilities with the Lands Services Real Property and Property Rights Management Policy set forth in the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, as follows:

Section 1: The Lands Services Real Property and Property Rights Management Policy as set forth in Exhibit A is hereby approved and adopted.

BE IT FURTHER RESOLVED that Resolution No. 8880 is hereby superseded.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 11th day of June, 2024.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

Effective Date: XX/XX/2024	Version: 1 Supersedes:	Related Documents:
 <h2 style="margin: 0;">DEPARTMENT POLICY</h2>		
Approved by: Commission	Regulation: RCW 54.16.020, RCW 35.94, RCW 39.33, RCW 54.16	
Policy Owner: Lands Services	Policy Category: Land Management	

EA-LCLS-POL-001-LANDS SERVICES REAL PROPERTY AND PROPERTY RIGHTS MANAGEMENT POLICY

1. Scope

This policy applies to all officers, employees, and contractors of Grant PUD engaged in the acquisition, management and surplus of land and land rights as needed to support Grant PUD's mission to safely, efficiently, and reliably deliver electric power and fiber optic broadband services.


2. Policy Statement

Grant PUD is committed to the efficient management of its land resources consistent with the needs of the District. Land acquisitions and land surplus actions shall support the strategic objectives of the District and be pursued in the best interests of our customers.

The procedural actions that carry out this policy can be found in the Land Services Real Property and Property Rights Management Procedure (citation #TBD).

3. Definitions


- a. Appraisal – A professional opinion or estimate of the value of a property.
- b. Blowout – The maximum distance conductors are anticipated to blow outwardly from their support structures. This distance, plus reasonable design allowance when projected toward the ground below defines the total width of an easement for transmission lines. Blowout is not a consideration for most distribution lines.
- c. Compensable Damages – Those damages for which compensation must be paid under the laws regulating condemnation actions.
- d. Easement – An irrevocable right, privilege, or interest that one party has in another party's real property for a specified purpose.
- e. Eminent Domain – The right or power of public agencies to take private property for public purposes without the owners' consent upon payment of just compensation. Grant PUD is vested with the authority to exercise this power pursuant to RCW 54.16.020.
- f. Fair Market Value – The value at which property would sell on the open market, assuming both the buyer and seller are reasonably knowledgeable about the property, are behaving in their own best interests, are free of undue pressure, and are given a reasonable time to complete the transaction.
- g. Fee Simple – The highest and most complete form of ownership, which is of potentially infinite duration.

Effective Date: XX/XX/2024	Version: 1 Supersedes:	Related Documents:
 <h2 style="margin: 0;">DEPARTMENT POLICY</h2>		
Approved by: Commission	Regulation: RCW 54.16.020, RCW 35.94, RCW 39.33, RCW 54.16	
Policy Owner: Lands Services	Policy Category: Land Management	


- h. Franchise – An agreement between Grant PUD and a franchisor (typically a public road administration agency) to locate certain electric utilities within the easement or right-of-way operated by said road administration agency.
- i. Highest and Best Use – The legally, financially, and physically possible use that, at the time of appraisal, is most likely to produce the greatest net return to the land and/or buildings over a given period. May be applied to property as if vacant or as improved.
- j. Just Compensation – The minimum payment required by law for the partial taking of property (land or rights) under eminent domain.
- k. Overhang – The perpendicular projection of transmission or distribution line cross arms to the ground below.
- l. Possession and Use Agreement – A negotiated and recorded instrument in which Grant PUD and a property owner agree that, upon payment of a specific value to the property owner, the District is entitled to immediate (or dated) possession and use of a property and that the final settlement will be determined later.
- m. Primary Distribution and Telecommunication Lines – Those permanent power distribution and telecommunication facilities that are constructed, owned, and operated by Grant PUD to provide power to customers. Primary lines are those that serve as backbone facilities from which secondary distribution and telecommunication lines may project from.
- n. Qualified Appraiser – For the purposes of this policy, Qualified Appraiser refers to a real estate appraiser that is licensed by the State of Washington who is charged with estimating the value of property (or property rights) and adheres to the requirements of the Uniform Standards of Professional Appraisal Practices (USPAP).

4. Policies

1. **Transmission, Primary Distribution, and Primary Telecommunication Line Rights-of-Way/Easements:** Grant PUD shall prioritize locating its transmission lines, primary distribution, and primary telecommunication, within an easement on private property. To the greatest extent practical, these easements should be situated parallel and adjacent to existing public road corridors. Alternatively, and as deemed necessary through project design, Grant PUD will locate transmission, primary distribution, and primary telecommunication lines “cross-country” within an easement across private property. Under limited circumstances, Grant PUD may seek to establish or maintain these lines within a public road franchise.
 - a. Transmission line easements shall contain sufficient area to cover the over-hang and blowout.

Effective Date: XX/XX/2024	Version: 1 Supersedes:	Related Documents:
 <h2 style="margin: 0;">DEPARTMENT POLICY</h2>		
Approved by: Commission	Regulation: RCW 54.16.020, RCW 35.94, RCW 39.33, RCW 54.16	
Policy Owner: Lands Services	Policy Category: Land Management	

- b. Primary distribution and telecommunication easements shall contain sufficient area for overhang, but blowout is not a factor with these lines and shall not require to be included in the easement area.
- c. Acquisition of easements shall be secured by just compensation using sound principles of right-of-way appraisal and negotiation. Compensation for easements shall reflect a percentage of the appraised fair market value of the land as determined in Section 7 below.
 - i. Property owners with proposed easements located parallel and adjacent to existing road rights-of-way shall be compensated with a payment of 25% of the appraised fair market value for this partial taking of private property. In no instance shall the compensation amount for an easement running parallel and adjacent to the road be less than \$750.00.
 - ii. Property owners with proposed ‘cross-country’ easements shall be compensated with a payment of 40% of the appraised fair market value for this partial taking of private property. In no instance shall the compensation amount for an easement running cross-country be less than \$750.00.
 - iii. Where guy anchors are required, Grant PUD shall offer to compensate owners \$300.00 per guy anchor for the additional take of private property resulting from the anchors.
- d. Cases of Special Consideration and Costs of Cure: In certain circumstances, Grant PUD may elect to compensate property owners by paying 100% of the appraised fair market value for the taking of private property. This scenario applies to instances where the easement significantly impacts or damages private property. This evaluation will require a before and after appraisal approach to determine compensable damages to the remaining property. These special cases will be considered on a case-by-case basis and require the review and approval by Grant PUD’s General Manager/CEO within the delegated authority limitations as set by the Grant PUD Commission.
- e. Administrative Settlement: Grant PUD may elect to compensate property owners for easements at a rate that exceeds the appraised fair market value. In these rare cases, factors, such as the cost of finding or building an alternative route or avoiding condemnation, will guide the district’s actions to offer an administrative settlement. Use of the administrative settlement will not constitute a modification to the appraised fair market value. All administrative settlements shall be reviewed for legal sufficiency by the Chief Legal Officer and further reviewed and approved by the General Manager/CEO.
- f. Possession and Use Agreement: When Grant PUD is negotiating with a private property owner for a transmission line easement, the two parties may come to an impasse regarding easement value. In these instances where value of the easement to be paid to

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the property owner is the sole reason for lack of mutual agreement, Grant PUD may seek a possession and use agreement with the private property owner and agree to allow the process of condemnation through the appropriate court determine the final value.

- i. When a private property owner executes a possession and use agreement, Grant PUD will make payment of its full offer value of the easement without unreasonable delay.
- ii. Upon execution of a possession and use agreement and as soon as payment has been posted by District, Grant PUD may possess and use the easement area consistent within the stated purpose of the easement to allow the project to proceed through construction and operation.
- iii. Unless a negotiated settlement can be mutually achieved, Grant PUD will pursue the final acquisition of the transmission line easement through eminent domain.
- g. Eminent Domain/Condemnation: The Grant PUD Commission may elect to exercise its rights of eminent domain to acquire transmission, primary distribution, and primary telecommunication line easements as authorized by the applicable sections of RCW Title 8 and RCW Title 54.
- h. Once executed, all easements shall be recorded with the appropriate county recording office within 30 days of execution if real estate excise tax applies.


2. Secondary Distribution and Telecommunication: Grant PUD shall prioritize locating its secondary distribution and telecommunication lines within existing federal, state, or local road franchise areas.

- a. Compensation shall not be provided for easements to locate secondary distribution and telecommunication lines, nor their appurtenant structures and components.

3. Customer Service Easements: Applicants for electrical service shall provide, without cost to Grant PUD, all right-of-way and other easements required for the installation, operation, and maintenance of the requested electrical and/or telecommunication facilities. The easement(s) for service shall also include all required access to the property for the purposes of maintaining continuity of services.

- a. Grant PUD Service Connection Agreements do not serve as required executed easements for extensions of service.


4. Real Property Acquisition: Grant PUD may need to acquire real property in support of its mission. Real property acquisition shall be secured in fee-simple. The acquisition of real property shall be guided by specific project needs, availability of existing surplus lands (or a lack thereof), and the appropriate stewardship of customer resources.

Effective Date: XX/XX/2024	Version: 1 Supersedes:	Related Documents:
 <h2 style="margin: 0;">DEPARTMENT POLICY</h2>		
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Policy Owner: Lands Services	Policy Category: Land Management	

- a. The Grant PUD Commission shall be informed on all real property acquisitions as early as is practical or prudent. The timing of this engagement may differ from project to project, but in all cases shall occur prior to the presentation of any purchase and sale agreement to the engaged property owner.
- b. All eligible discussions about the acquisition of real property shall be conducted in an executive session.
- c. Grant PUD shall establish value of the real property pursuant to the requirements of Section 7 below to ensure the District is acquiring property at an appropriate and fair market value.
- d. Grant PUD shall negotiate with property owners to secure real property at the fair market value rate or as close thereto as possible.
- e. The Lands and Permitting Supervisor shall be the responsible party for all negotiations with the engaged landowner.
- f. Eminent Domain/Condemnation may be exercised for certain real property acquisitions (substations for example) as supported by applicable statute.
- g. The Grant PUD Commission shall approve all fee-simple land acquisitions.

5. Real Property Rent/Lease: Grant PUD may determine that additional facilities are required on a temporary basis to meet the needs of the District and that the rental or lease of a property is appropriate. Additionally, Grant PUD may possess lands or facilities that may be identified as surplus and may choose to lease those lands to a tenant or group of tenants when such a lease is in the best interest of the District and its customers.

- a. As the lessor, Grant PUD will require an appraisal of any lands or facilities intended to be leased to establish the initial rental rate.
- b. As the lessee, Grant PUD will ensure that the financial terms of the rental or lease agreement reflect the appropriate rental market rate.
- c. Grant PUD may need to temporarily secure real property in the vicinity of project areas for staging and laydown purposes. The District will negotiate to use these areas with property owners and make monthly lease payments in the amount of up to 1% of the appraised value to the owner for the use of the property. A License Agreement should be used in these cases. Any payment in excess of 1% requires approval by the General Manager/CEO.
- d. Contracts for lease of real property exceeding \$5,000.00 per year shall be reported to the Commission as soon as practical following execution (reference Resolution 8608).

Effective Date: XX/XX/2024	Version: 1 Supersedes:	Related Documents:
 <h2 style="margin: 0;">DEPARTMENT POLICY</h2>		
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- 6. Disposition of Real Property and Property Rights:** In the event a real property or property right is deemed surplus by the Grant PUD Commission, Grant PUD may elect to dispose of said real property or property right consistent with the applicable statutory obligations of the State of Washington.
- a. Surplus actions shall be consistent with the requirements of applicable statute include, but not limited to, RCWs 35.94, 39.33 and 54.16.
 - b. In the instance when real property is being considered for surplus action, Grant PUD shall determine the value of the real property subject to surplus pursuant to Section 7 below.
 - c. Property rights (easements or rights-of-way) may also be relinquished if Grant PUD determines that a right of way or easement no longer serves the needs of the District. Any relinquishment of property rights shall be at the sole discretion of Grant PUD and may or may not require compensation depending on how the initial property right was acquired.
 - d. Any surplus actions within the Priest Rapids Project Boundary shall comply with Article 420 of the FERC License and the Procedures and Standards Manual for Shoreline Management.
- 7. Determination of Value for Real Property and Property Rights:** The determination of the value of real property is necessary to protect Grant PUD’s interests and to ensure equitable returns on district investments. Grant PUD will employ the services of a qualified appraiser to perform all appraisals for the purpose of establishing fair market value.
- a. Selection of the qualified appraiser shall be at the discretion of the Lands and Permitting Supervisor or the License Compliance and Lands Services Manager.
 - b. Appraisers hired to prepare property or property right appraisals shall be licensed to perform such work in the State of Washington.
 - c. All appraisals shall conform to the requirements of the USPAP, including defining the highest and best use of the area to be appraised, which will include the four tests of highest and best use: (1) legally permissible (2) physically possible (3) financially feasible and (4) maximally productive.
 - d. For project planning purposes, Lands Services staff may be utilized to develop a likely range of values for any acquisition or surplus action, but this range of values shall not be a substitute for an appraisal.
- 8. Risk Owners:** Chief Operations Officer, Senior Manager of Environmental Affairs
- 9. Review/Revision History**

Effective Date: XX/XX/2024	Version: 1 Supersedes:	Related Documents:
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DEPARTMENT POLICY

Approved by: Commission	Regulation: RCW 54.16.020, RCW 35.94, RCW 39.33, RCW 54.16
Policy Owner: Lands Services	Policy Category: Land Management

Date	Description
	Effective Date

MEMORANDUM

May 28, 2024

TO: Richard Wallen, General Manager/Chief Executive Officer

VIA: Jeff Grizzel, Chief Operations Officer *RH for Jeff Grizzel*

FROM: Ross Hendrick, Environmental Affairs Senior Manager *RH*
Shannon Lowry, License Compliance & Lands Services Manager *SL*

Purpose: To request Commission approval to adopt the Lands Services Real Property and Property Rights Management Policy and to rescind Resolution No. 8880

Discussion: Grant PUD proposes to revise the 2018 Right of Way Policy for Transmission, Distribution, and Telecommunication Facilities with the Lands Services Real Property and Property Rights Management Policy to add specific policies related to the following:

- 1) Real Property Acquisitions
- 2) Real Property Rent/Lease
- 3) Disposition of Real Property and Property Rights
- 4) Determination of Value for Real Property and Property Rights

The 2018 policy approved by Resolution No. 8880 generally covered policies related to acquisition of easements for transmission, distribution, and telecommunications infrastructure installations. The policy did not include Grant PUD's policies for acquisitions, surplus, or leasing of real property. The updated policy (Exhibit A) includes these additional activities and provides further clarification of how property values are determined through the certified appraisal process conforming to the requirements of the Uniform Standards of Professional Practice (USPAP). The revised policy also clarifies Grant PUD's policies related to the use of executed easements for extensions of electrical service and removes real estate procedural activities conducted by Grant PUD staff, which will be addressed in a separate procedural document currently under development.

Justification: Due to unprecedented expansion of Grant PUD's electrical infrastructure over the next few years, clear policies related to Lands and Permitting Service team's acquisition and disposition of real property and clarification of how property values are determined are warranted to ensure continuity and transparency with affected landowners and assures safe and reliable delivery of electrical power. The policy also ensures the determination of land values adheres to all laws of the State of Washington enacted and designated as the Revised Code of Washington.

Recommendation: Approval of Resolution XXXX adopting the Lands Services Real Property and Property Rights Management Policy and rescinding of Resolution No. 8880

Legal Review: See attached e-mail.

For Commission Review – 05/28/2024

Motion was made by _____ and seconded by _____ authorizing payment of non-compliant purchase from Northwest Barricade & Signs, LLC., for invoice number 24-31284 dated April 25, 2024, in the amount of \$24,767.00.

Non-Compliant Purchase

MEMORANDUM

DATE 4/25/2024

TO: General Manager/Chief Executive Officer

VIA: CXO *FML*
Senior Manager
Department Manager
Supervisor

FROM: Riley Mace

SUBJECT: Request to Pay Unauthorized Purchase

Purpose: Request Commission approval to pay Northwest Barricade & Signs, LLC invoice dated 4/25/2024, in the amount of \$24,767.00.

Description of unauthorized purchase: Northwest Barricade & Signs, LLC assisting Grant PUD's Line Department to perform a rolling slowdown for upgrading conductors that go over I90 near George.

Details and history of the purchase: This work was contracted to be completed by Northwest Barricade & Sign due to the equipment and personnel required to complete a rolling slowdown on I90.

Total cost: \$24,767.00

Violation (i.e., State Bid Law, Delegation of Authority, etc.): Purchase Order requirements.

Steps Taken to Avoid Future Violations: Understand that a purchase order request needs to be submitted prior to the work being performed.

Recommendation: Commission approval to pay Northwest Barricade & Signs, LLC, invoice 24-31284 in the amount of \$24,767.00.

See attached invoice and background information.

CC: Manager Procurement Warehouse
Accounts Payable Supervisor
Auditor

Northwest Barricade & Signs, LLC.

PO BOX 1758
Everett, WA 98206 US
+1 4256593773
ap@nwbarricade.com
www.nwbarricade.com



BILL TO

Grant County Public Utility District

SHIP TO

I-90, Gorge, WA 98824, USA

INVOICE 24-31284

DATE 04/25/2024 **TERMS** Net 30

DUE DATE 05/25/2024

ORDERED BY:

RILEY

DESCRIPTION		QTY	UNIT PRICE	AMOUNT
PW FLAGGER REG TIME Charles Washington- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Dakota Reinke- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Daniel Close- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Ezequiel Hermosillo-Alvarez- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Johnathan M. Martinez- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Joshua Johnson- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Justin Hahnlen- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW TCS Lola Higby- I-90, Vantage, WA, USA	03/12/2024	4:15	79.00	335.75
PW FLAGGER REG TIME Mary Banda- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Matthew Martin- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Michael Richardson- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Nick L. Brady- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Sebastian Q Wirth- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75
PW FLAGGER REG TIME Terry Shinault- I-90, Vantage, WA, USA	03/12/2024	4:15	75.00	318.75

Wenatchee Location: 611 N Wenatchee Ave Wenatchee, WA 98801- Everett Location: 3011 Broadway Everett, WA 98201 Burien Location - 11229 16th Ave Sw, Burien, Wa 98146

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
ROLLING SLOW DOWN I-90			0.00
LUMP SUM RENTAL TRUCKS, TMAS, MESSAGE BAORDS	1	5,000.00	5,000.00T
MISC WSP 6 OFFICERS WITH PATROL CARS 6 HOURS EA	36	250.00	9,000.00T
MOBFEE MOBILIZATION FEE	1	2,500.00	2,500.00T
Services PER DIEM PER PERSON - 9 PEOPLE 1 DAY	9	250.00	2,250.00T

Thank you for your business!

Prices subject to change without notice.

Corrections will not be accepted on this invoice if not submitted within 30 days of invoice date.

Please Make Checks Payable:
Northwest Barricade & Signs, LLC
PO BOX 1758
EVERETT WA 98206

SUBTOTAL	23,229.50
TAX (8.2%)	1,537.50
TOTAL	24,767.00

TOTAL DUE	\$24,767.00
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Prevailing Wage Section – Telephone 360-902-5335
PO Box 44540, Olympia, WA 98504-4540

Prevailing Wage Affidavit

Document Received Date: 5/22/2024

Intent Id: 1428100

Affidavit Id: 1316299

Affidavit Status: Approved

[Print Receipt](#)

[Print Form](#)

Your Company Information

Northwest Barricade and Signs LLC

UBI: 603 378 847

11229 16th Ave SW

Reg#:

Burien, WA 98149

Email: jerak@nwbarricade.com

OMWBE Certifications as of 5/14/2024

Filed By: Kane, Jera

No active certifications exist for this business.

Workers' Compensation Account ID

292,628-00

Project Information

Awarding Agency Name

GRANT COUNTY PUBLIC UTILITY DISTRICT NO. 2

Awarding Agency Address

PO BOX 878 EPHRATA, WA – 98823

Awarding Agency Contact Name

RILEY MACE

Awarding Agency Contact Phone Number

509-793-1428

Project Details

Project Name

I-90 ROLLING SLOW DOWN

Counties Where Work Was Performed

Grant

City Where Work Was Performed

George

Apprentice utilization is required

Yes

OMWBE utilization is required

No

Federally Funded Project

No

Project Site Address or Directions

MILE POST 147.16-147.19

Project Description

Grant County PUD 2 will be replacing existing utility poles located outside the Limited Access Right of Way on both the north and south side of interstate 90 with new taller poles. As part of the pole

replacement, the existing wire, which currently runs overhead across the interstate, will be upgraded with a new larger three-phased distribution line. Grant County PUD 2 request temporary access to complete this replacement. The crossing will require vehicles and personnel to cross the limited access hachures while the new wire is being transported from north to south. WSDOT approved traffic control plans allow for a rolling slowdown in conjunction with temporary ramp closures.

Prime Contractor Name Northwest Barricade and Signs LLC

Prime Contractor Registration Number

Prime Contractor UBI Number 603 378 847

Prime Contractor Phone Number 425-659-3773

Prime Contractor Intent form ID# for this project 1428100

Hiring Contractor Name

Hiring Contractor Registration Number

Hiring Contractor UBI Number N/A

Dollar Amount of Your Contract \$24,737.00

Contract Type Small Works Less than \$350,000 (prior to 7/1/2024)

Bid Due Date 2/22/2024

Contract Award Date 2/26/2024

Intent Filed Date 5/14/2024

Job Start Date 3/12/2024

Job End Date 3/12/2024

Project Completion

Did your company hire ANY subcontractors? No

Did your company have employees perform work on this project? Yes

Did your company have apprentices perform work on this project? No

How many owner/operators performing work on the project own 30% or more of the company? 0

Subcontractors

No subcontractors selected.

Journey Level Wage Details

County	Trade	Occupation	Prevailing Wage	Wage	Fringe	# Workers	Hours
Grant	Flaggers	Journey Level	\$49.68	\$49.68	\$0.00	11	46.8
Grant	Laborers	Traffic Control Supervisor	\$52.52	\$52.52	\$0.00	3	12.8

Apprentice Details

No apprentice selections.

For Commission Review – 05/28/2024

Motion was made by _____ and seconded by _____ authorizing payment to Bio-Oregon for invoice number 230002679 dated September 26, 2023 in the amount of \$16,063.96.

xxx

MEMORANDUM

DATE 5/14/24

TO: Rich Wallen, General Manager/Chief Executive Officer

VIA: Jeff Grizzel, COO *RH for Jeff Grizzel*
Ross Hendrick, Senior Manager *RH*
Tom Dresser, Department Manager *TD*
Deanne Pavlik-Kunkel, Supervisor *DPK*

FROM: Eric Lauver, Lead Biologist *EL*

SUBJECT: Request to Pay Purchase Outside Delegated Authority

Purpose: Request Commission approval to pay Bio-Oregon invoice 230002679 dated 9/26/23 in the amount of \$16,063.96.

Description of unauthorized purchase: The purchase is for a full rearing season's worth of fish food for Grant PUD's summer Chinook over-winter acclimation program at Carlton Acclimation Facility.

Details and history of the purchase: Fish food is purchased annually before fish are stocked at the facility each year. The food was ordered on our charge account with Bio-Oregon by our contracted operators without realizing the prices had gone up significantly and that the purchase amount exceeded a delegated authority limit within Grant PUD, which is \$15,000.

Total cost: \$16,063.96

Violation: Exceeded delegation of authority

Steps Taken to Avoid Future Violations: Contracted operator has been notified of Grant PUD's direct-purchase limit. Any future fish-food orders exceeding \$10,000 will be cleared with the District Representative prior to submitting the order.

Recommendation: Commission approval to pay Bio-Oregon invoice 230002679 in the amount of \$16,063.96

See attached invoice.

CC: Senior Manager of Supply Chain/Procurement
Accounts Payable Supervisor
Auditor



INVOICE

230002679

//ORIGINAL//

Customer address
Grant County Pud
PO Box 878
Ephrata WA 98823
United States

Invoice address
Grant County Pud
PO Box 878
Ephrata WA 98823
United States

Delivery address
Grant County Pud
C/O Methow Hatchery
44C Wolf Creek Road
Winthrop WA 98862
United States

Invoice no. 230002679	Date 09/26/23	Delivery date 09/25/23	Applied TAX reg. no.	Your reference Eric Lauver
Customer no. 149830	Due date 10/26/23	Delivery no. 51030117	Your TAX no.	Your order no. REBILL
Order no. 0030646048	Order date 09/25/23	Payment method Check with remittance		
Currency USD		Delivery terms Incoterms 2020 DAP	Loading date 09/26/23	Payment terms Payment 30 days after invoice date
				Page 1(1)

Product	Qty	U/M	Base price	Price U/M	Amount	Net amount	TAX code
11718705 BioVita Fry 2mm 20kg	47	BAG	2.07	LB	4,280.76	4,280.76	0
11718715 BioVita Fry 2.5mm 20kg	130	BAG	2.06	LB	11,783.20	11,783.20	0

Remit address
Bio-Oregon
1140 Industrial Way
Longview, WA
98632
USA

Total Weight 3,540.00 kg	Total excl TAX 16,063.96	TAX 0.00	USD	Total 16,063.96
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DISCLAIMER OF WARRANTIES; LIMITATION OF LIABILITY. PLEASE READ. Goods sold pursuant to this invoice are subject to Bio-Oregon's general terms and conditions, which may be found at www.bio-oregon.com. Bio-Oregon's general terms and conditions include a disclaimer of certain representations and warranties, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTY AGAINST REDISTRIBUTORY DEFECTS OR INFRINGEMENT, as well as limitations for liability related to goods sold.

Moore-Clark USA, Inc. | 1140 Industrial Way - Longview, WA - 98632 | USA
Tel: (800) 962-2001 | Account inquiries Tel: 1-800-962-2001 (Longview), 1-877-221-2429 (Westbrook)
Website: www.bio-oregon.com | FEIN No.: 91-1645587

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