

A G E N D A

GRANT COUNTY PUBLIC UTILITY DISTRICT
30 C Street SW – Commission Meeting Room
Ephrata, Washington
COMMISSION MEETING
Tuesday, July 11, 2023

An Executive Session may be called at any time for purposes authorized
by the Open Public Meetings Act

- 8:30 a.m.** Executive Session
- 9:00 a.m.** Commission Convenes
Review and Sign Vouchers
- 9:30 a.m.** Reports from staff
- 12:00 Noon** Lunch
- 1:00 p.m.** Safety Briefing
Pledge of Allegiance
Attendance
Public requests to discuss agenda items/non-agenda items
Correspondence
Business Meeting

1. Consent Agenda

Approval of Vouchers

Meeting minutes of June 27, 2023

2. Regular Agenda

9024 - Resolution Accepting a Bid and Awarding Contract 130-11694HR, for West Canal Substation Labor – Rebid.

9025 - Resolution Accepting a Bid and Awarding Contract 130-11695H, For Quincy Foothills Substation Labor.

Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 11 to Contract 430-4045 with Voith Hydro, Inc increasing the not-to-exceed contract amount by \$15,820,834.00 for a new revised contract total of \$75,876,052.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 11. (3451)

3. Review Items For Next Business Meeting

Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 2 to Contract 130-11080R with Basin Tree and Pest Service increasing the not-to-exceed contract amount by \$699,824.00 for a new revised contract total of \$3,560,037.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 2. (xxxx)

4. Calendar

5. Reports from Staff (if applicable)

Adjournment

CONSENT AGENDA

Draft – Subject to Commission Review

REGULAR MEETING OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

June 27, 2023

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 8:30 a.m. at Grant PUD's Main Headquarters Building, 30 C Street SW, Ephrata, Washington and via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 596 502 173# with the following Commissioners present: Nelson Cox, President; Tom Flint, Vice-President; Terry Pyle, Secretary (a.m. session only via virtual Microsoft Teams); Larry Schaapman, Commissioner and Judy Wilson, Commissioner.

The Commission convened to review vouchers and correspondence.

An executive session was announced at 8:42 a.m. to last until 8:55 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 8:55 a.m. and the regular session resumed.

Rich Wallen, GM/CEO, recognized Kristi Van Diest, Organizational Change Management (OCM) Project Coordinator, and Lindsay Thompson, Organizational Change Management (OCM), for their exemplary efforts in support of the Organizational Strategy Deployment efforts.

A round table discussion was held regarding the following topics: recap from the American Public Power Association (APPA) National Conference and upcoming Columbia River Treaty Meeting with John Hairston of Bonneville Power Administration (BPA).

JT Wallace, Project Coordinator, provided a Voith Change Order Status Report.

Craig Bressan, Senior Manager of Safety, provided the June Safety Report.

Craig Bressan, Senior Manager of Safety, presented the Safety Health and Improvement Plan (SHIP).

Matt Moots, Contractor, provided a status update on the West Canal and Quincy Foothills Substation Labor Contract.

The Commission recessed at 10:30 a.m.

The Commission resumed at 10:40 a.m.

Thomas Stredwick, Senior Manager of Employee Experience, provided the Organizational Development Report.

Chris Roseburg, Senior Manager of Operational Excellence, provided the Operational Excellence Report.

The Commission recessed at 11:52 a.m.

The Commission resumed at 12:00 p.m.

An executive session was announced at 12:00 p.m. to last until 12:55 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g) and to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 12:55 p.m. and the regular session resumed.

Motion was made by Mr. Flint and seconded by Mrs. Wilson excusing the absence of Commissioner Pyle from the afternoon business meeting. After consideration, the motion passed by unanimous vote of the Commission.

Consent agenda motion was made Mrs. Wilson and seconded by Mr. Flint to approve the following consent agenda items:

Payment Number	132682	through	133040	\$49,866,483.10
Payroll Direct Deposit	218432	through	219238	\$2,411,643.26
Payroll Tax and Garnishments	20230614A	through	20230616A	\$1,049,225.66

Meeting minutes of June 13, 2023.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9022 relative to adoption a non-travel meals policy was presented to the Commission. Motion was made by Mr. Schaapman and seconded by Mr. Flint to approve Resolution No. 9022. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9022

A RESOLUTION ADOPTING A NON-TRAVEL MEALS POLICY

Recitals

1. Grant PUD desires to establish a Non-Travel Meals Policy to clarify expectations, strengthen internal controls, and ensure consistency and equity related to such expenses; and
2. Grant PUD’s Executive Management has reviewed the Non-Travel Meals Policy and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. The Non-Travel Meals Policy attached hereto is hereby adopted and shall be effective August 1, 2023.

Section 2. The General Manager/CEO is authorized to modify Grant PUD’s Non-Travel Meals Policy from time to time subject to the following limitations:

1. Expenses shall be limited to that which is necessary for and consistent with Grant PUD business requirements.
2. The policy and reimbursements shall always be subject to and consistent with the requirements of all applicable laws and regulations.
3. Only reasonable and necessary expenses incurred in accordance with the requirements contained herein shall be reimbursed by Grant PUD.
4. Any proposed change to the policy shall be submitted to Grant PUD’s Commission at least 20 days prior to being put into effect. For clarity, the 20-day timeline begins on the date of the applicable Commission meeting.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 27th day of June, 2023.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9023 relative to amending Grant PUD’s travel policy was presented to the Commission. Motion was made by Mr. Flint and seconded by Mr. Schaapman to approve Resolution No. 9023. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9023

A RESOLUTION AMENDING GRANT PUD’S TRAVEL POLICY AND SUPERSEDING ALL PRIOR RESOLUTIONS RELATING TO GRANT PUD’S TRAVEL POLICY

Recitals

1. Grant PUD desires to update the Travel Policy to clarify expectations, strengthen internal controls, and ensure consistency and equity in the application of the policy; and
2. Grant PUD’s Executive Management has reviewed the attached Travel Policy and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. The attached Travel Policy is hereby approved and adopted and shall be effective August 1, 2023.

Section 2. The General Manager/CEO is authorized to modify Grant PUD’s Travel Policy from time to time subject to the following limitations:

1. Employee travel shall be limited to that which is necessary for and consistent with Grant PUD business requirements.
2. The policy and travel reimbursements shall always be subject to and consistent with the requirements of all applicable laws and regulations.
3. Only reasonable and necessary travel and expenses incurred in accordance with the requirements contained herein shall be reimbursed by Grant PUD.
4. All travel shall be done in the most prudent and economical manner.
5. Any proposed change to the policy shall be submitted to Grant PUD’s Commission at least 20 days prior to being put into effect. For clarity, the 20-day timeline begins on the date of the applicable Commission meeting.

Section 3. As of August 1, 2023, any prior resolutions inconsistent with the Travel Policy adopted herein, including Resolution Nos. 7395 and 8127, are hereby superseded to the extent of the inconsistency.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 27th day of June, 2023.

Motion was made by Mr. Flint and seconded by Mrs. Wilson authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 1 to Contract 430-08476 with Moss Adams LLP, increasing the not-to-exceed contract amount by \$726,000.00 for a new contract total of \$1,926,000.00, revising the rate schedule, extending the contract completion date to July 1, 2026, and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 1. After consideration, the motion passed by unanimous vote of the Commission.

The Commissioners reviewed future agenda items.

The Commission calendar was reviewed.

Randy Kono, Engineer V, and Angel Barahona-Sanchez, Manager of Power Delivery Engineering, provided a Wanapum to Mountain View 230kV Transmission Line Project Report.

There being no further business to discuss, the June 27, 2023 meeting officially adjourned at 1:45 p.m.

Nelson Cox, President

ATTEST:

Terry Pyle, Secretary

Tom Flint, Vice President

Larry Schaapman, Commissioner

Judy Wilson, Commissioner

REGULAR AGENDA

RESOLUTION NO. 9024

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 130-11694HR, FOR WEST
CANAL SUBSTATION LABOR - REBID

Recitals

1. Bids were publicly opened on May 17, 2023 for Contract 130-11694HR, for West Canal Substation Labor - Rebid;
2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD's staff;
 - Potelco, Inc. \$5,698,480.00
 - Palouse Power, LLC \$5,793,370.17
 - Michels Pacific Energy \$6,733,594.89
3. The low bid, submitted by Potelco, Inc. is both commercially and technically compliant with Grant PUD's contract requirements;
4. The bid is less than the Engineer's Estimate of \$6,844,374.50; and
5. Grant PUD's Senior Manager of Power Delivery Engineering and Managing Director of Power Delivery concur with staff and recommend award to Potelco, Inc. as the lowest responsible and best bid based on Grant PUD's plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-11694HR, for West Canal Substation Labor – Rebid with Potelco, Inc. of Sumner, WA in the amount of \$5,698,480.00 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD's Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 11th day of July, 2023.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

June 13, 2023

TO: Richard Wallen, General Manager

VIA: Jeff Grizzel, Chief Operating Officer
Julie Pyper, Chief Administration Officer
Ron Alexander, Managing Director of Power Delivery
Jesus Lopez, Senior Manager of Power Delivery Engineering
Chris Heimbigner, Senior Manager Power Delivery
Allen Chatriand, Manager EPMO Power Delivery

FROM: Matt Moots, Project Manager

SUBJECT: Award of Contract 130-11694HR, West Canal Substation Labor Contract - Rebid

Purpose: To request Commission approval to award Contract 130-11694HR to Potelco, Inc. This contract is a labor contract to build the new West Canal substation in the amount of \$5,698,480.00.

Discussion: West Canal customer has requested the ability to connect 40 MVA of electric load to Grant PUD's Electric System for the purpose of operating a Data Center. The West Canal substation will feature two 41MVA transformers that will provide 10 20MVA capacity 3-phase feeds each for serving a total of 40MVA of Load and 40 MVA redundant electrical service.

The District solicited bids from prequalified high voltage electrical bidders via the ProcureWare site. The District opened bids on May 17th, 2023, at 2:00 PM. The following three contractors submitted bids:

Potelco, Inc.	\$5,698,480.00
Palouse Power, LLC	\$5,793,370.17
Michels Pacific Energy	\$6,733,594.89

The Engineer's Estimate is \$6,844,374.50

Staff evaluated bids using several criteria including the Total Bid Price, completion schedule, and Bidder's Data. Potelco, Inc. is the low compliant bidder.

Justification: This Contract supports new construction for the new West Canal Substation for West Canal customer. Grant County PUD will provide two 20 MVA 3-phase feeds from two circuit breakers ("Feeders") with a combined capacity of 40 MVA at a nominal voltage of 13.2 kV. The new 41MVA lineup will provide the additional capacity and will allow the Customer to expand its existing operations meeting contractual obligations that the Customer has made with their clients. The funding of this project comes in the form of cost contributions paid by the Customer. Without the award of this contract, the District will not meet its commitment to providing service to the West Canal client.

Financial Consideration: District staff concluded the Contract Price is fair and reasonable based upon the scope of work and a bid price. The cost contributions paid by the customer to date for this service is \$14,449,587.

The Initiative ID is IN347. Costs will be charged to project ID 103663. The Cost Center for the project is EC4100.

Recommendations: Commission approval to award labor Contract 130-11694HR to Potelco, Inc to construct the West Canal Substation, for a not to exceed Contract Price of \$5,698,480.00.

Legal Review: See the attached email.

Nicona Butler

From: Ron Alexander
Sent: Tuesday, June 13, 2023 2:14 PM
To: Nicona Butler; Jesus Lopez; Chris Heimbigner; Allen Chatriand
Subject: RE: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid

I approve. Thank you Nicona.

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Tuesday, June 13, 2023 9:18 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid

Good Morning!

I am needing responses from each of you approving this Contract to be submitted to the Commission Packet for review.

Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

Nicona Butler

From: Jesus Lopez
Sent: Tuesday, June 13, 2023 9:42 AM
To: Nicona Butler; Ron Alexander; Chris Heimbigner; Allen Chatriand
Subject: RE: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid

Hello,

I approve.

Thank you,
Jesus

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Tuesday, June 13, 2023 9:18 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <jlopez@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid

Good Morning!

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Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749
EXT. 3232
EMAIL nbutler@gcpud.org



grantpud.org

From: [Allen Chatriand](#)
To: [Nicona Butler](#); [Ron Alexander](#); [Jesus Lopez](#); [Chris Heimbigner](#)
Subject: RE: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid
Date: Tuesday, June 13, 2023 9:50:49 AM
Attachments: [image001.jpg](#)

Yes, I approve.

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Tuesday, June 13, 2023 9:18 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid

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Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

From: [Chris Heimbigner](#)
To: [Nicona Butler](#); [Ron Alexander](#); [Jesus Lopez](#); [Allen Chatriand](#)
Subject: RE: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid
Date: Tuesday, June 13, 2023 9:21:27 AM
Attachments: [image001.jpg](#)

I approve.

Chris

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Tuesday, June 13, 2023 9:18 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <jlopez@gcpud.org>; Chris Heimbigner <cheimbigner@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: Approval of Contract 130-11694HR - West Canal Substation Labor Contract - Rebid

Good Morning!

I am needing responses from each of you approving this Contract to be submitted to the Commission Packet for review.

Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

RESOLUTION NO. 9025

A RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 130-11695H, FOR QUINCY
FOOTHILLS SUBSTATION LABOR

Recitals

1. Bids were publicly opened on May 31, 2023 for Contract 130-11695H, for Quincy Foothills Substation Labor;
2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD's staff;
 - Potelco, Inc. \$7,068,900.00
 - Palouse Energy \$7,635,918.43
3. The low bid, submitted by Potelco, Inc. is both commercially and technically compliant with Grant PUD's contract requirements;
4. The bid is less than the Engineer's Estimate of \$11,658,824.11; and
5. Grant PUD's Senior Manager of Power Delivery Engineering and Managing Director of Power Delivery concur with staff and recommend award to Potelco, Inc. as the lowest responsible and best bid based on Grant PUD's plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-11695H, for Quincy Foothills Substation Labor with Potelco, Inc. of Sumner, WA in the amount of \$7,068,900.00 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD's Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 11th day of July, 2023.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

June 13, 2023

TO: Richard Wallen, General Manager

VIA: Jeff Grizzel, Chief Operating Officer
Julie Pyper, Chief Administrative Officer
Ron Alexander, Managing Director of Power Delivery
Chris Heimbigner, Senior Manager Power Delivery
Aaron Kuntz, Senior Manager of the EPMO
Allen Chatriand, Manager EPMO Power Delivery

FROM: Matt Moots, Project Manager

SUBJECT: Award of Contract 130-11695H, Quincy Foothills Substation Labor Contract

Purpose: To request Commission approval to award Contract 130-11695H to Potelco, Inc. This contract is a labor contract to build the new Quincy Foothills substation in the amount of \$7,068,900.00.

Discussion: Quincy Foothills customer has requested the ability to connect 60 MVA of electric load to Grant PUD's Electric System for the purpose of operating a Data Center. The planned construction will build a substation providing four 3-phase circuits from four separate circuit breakers at a nominal voltage of 13.2 kV with a combined capacity of 60 MVA where two feeders are intended to provide the primary circuits and two feeders are intended as redundant distribution facilities. The design intends to have approximately 60 MVA of load connected to the substation with 20 MVA left for future use.

The District solicited bids from prequalified high voltage electrical bidders via the ProcureWare site. The District opened bids on May 31, 2023, at 2:00 PM. The following two contractors submitted bids:

Potelco, Inc.	\$7,068,900.00
Palouse Energy	\$7,635,918.43

The Engineer's Estimate is \$11,658,824.11

Staff evaluated bids using several criteria including the Total Bid Price, completion schedule, and Bidder's Data. Potelco, Inc. is the low compliant bidder.

Justification: This Contract supports new construction for the new Quincy Foothills Substation for Quincy Foothills customer. Grant County PUD will provide four 3-phase circuits from four separate circuit breakers at a nominal voltage of 13.2 kV. The design intends to have approximately 80 MVA of load connected to the substation with 60 MVA being provided from one transformer and 20 MVA from another one. The new lineup will provide the additional capacity requested by Quincy Foothills' customer. This will allow Quincy Foothills customer to expand its existing operations, meeting contractual obligations the customer has made with clients. The funding of this project comes in the form of cost contributions paid by the customer.

From: [Chris Heimbigner](#)
To: [Nicona Butler](#); [Ron Alexander](#); [Jesus Lopez](#); [Allen Chatriand](#)
Subject: RE: Contract 130-11695H - Quincy Foothills Substation Labor Contract
Date: Thursday, June 15, 2023 7:47:46 AM

I approve.

Chris

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Thursday, June 15, 2023 7:47 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: FW: Contract 130-11695H - Quincy Foothills Substation Labor Contract

Good Morning,

I am trying to get this Contract submitted to the packet this morning. Please respond to this email string with your approval for submission.

Thank you!!!!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

From: Nicona Butler
Sent: Wednesday, June 14, 2023 11:14 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>; Chris Johnson <Cjohnson@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: Contract 130-11695H - Quincy Foothills Substation Labor Contract

Good Morning!

I am needing responses from each of you approving this Contract to be submitted to the Commission Packet for review. For the materials to be reviewed, the link to the Commission items are here → [C365Web \(contracts365.com\)](https://contracts365.com)

Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

Without the award of this contract, the District will not meet its commitment to providing service to the Quincy Foothills client.

Financial Consideration: District staff concluded the Contract Price is fair and reasonable based upon the scope of work and a bid price. The cost contributions paid by the customer to date for this service is \$15,429,400.00.

The Initiative ID is IN361. Costs will be charged to project ID 103669. The Cost Center for the project is EC4100.

Recommendations: Commission approval to award labor Contract 130-11695H to Potelco, Inc to construct the Quincy Foothills Substation, for a not to exceed Contract Price of 7,068,900.00.

Legal Review: See the attached email.

From: [Allen Chatriand](#)
To: [Nicona Butler](#); [Ron Alexander](#); [Jesus Lopez](#); [Chris Heimbigner](#)
Subject: RE: Contract 130-11695H - Quincy Foothills Substation Labor Contract
Date: Thursday, June 15, 2023 9:06:47 AM
Attachments: [image001.jpg](#)

I approve

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Thursday, June 15, 2023 7:47 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: FW: Contract 130-11695H - Quincy Foothills Substation Labor Contract

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Thank you!!!!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

From: Nicona Butler
Sent: Wednesday, June 14, 2023 11:14 AM
To: Ron Alexander <ralexander@gcpud.org>; Jesus Lopez <Jlopez@gcpud.org>; Chris Johnson <Cjohnson@gcpud.org>; Allen Chatriand <achatriand@gcpud.org>
Subject: Contract 130-11695H - Quincy Foothills Substation Labor Contract

Good Morning!

I am needing responses from each of you approving this Contract to be submitted to the Commission Packet for review. For the materials to be reviewed, the link to the Commission items are here → [C365Web \(contracts365.com\)](https://contracts365.com)

Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB

Procurement Officer

OFFICE 509.754.6749

EXT. 3232

EMAIL nbutler@gcpud.org



grantpud.org

Motion was made by _____ and seconded by _____ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 11 to Contract 430-4045 with Voith Hydro, Inc increasing the not-to-exceed contract amount by \$15,820,834.00 for a new revised contract total of \$75,876,052.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 11.

xxxx

MEMORANDUM

3/23/2023

TO: Richard Wallen, General Manager

VI A: Jeff Grizzel, Chief Operating Officer ^{DS} [JG]
Ben Pearson, Senior Manager Hydro Generation ^{DS} [BP]
Aaron Kuntz, Senior Manager of EPMO ^{DS} [AK]
Vince Von Paul, EPMO Manager ^{DS} [Vp]

FROM: Project Coordinators Nick Sackmann and John Wallace ^{DS} [NS] ^{DS} [JW]

SUBJECT: Contract 430-4045, Change Order No. 11

Purpose: To request Commission approval of Change Order No. 11 to Contract 430-4045 with Voith Hydro, Inc for the labor costs to disassemble, rehabilitate, and re-assemble Unit 6 of the Priest Rapids Dam turbine/generator upgrade project of **\$15,820,834** for a new revised contract total of **\$75,876,052**.

Discussion:

Contract 430-4045 was awarded to Voith Hydro, Inc. (Voith) on February 9, 2016, to provide on-site labor for rehabilitating the ten turbines and generators at Priest Rapids Dam. The contract is established on a time and material basis and includes Garrett Electric as Voith's subcontractor for the work's electrical portion. The Priest Rapids Dam turbine/generator rehabilitation project comprises three primary contracts: turbine supply 230-2583 (Voith Hydro, Inc), generator refurbishment and supply 230-3737 (GE/Alstom), and on-site labor 430-4045 (Voith Hydro, Inc) for the unit disassembly, rehabilitation, and re-assembly labor.

The additional costs included in this change order are due to the following:

1. Changes and additions to the planned scope of work

In over seven years since the contract was awarded, the three areas with the most significant scope addition to the contract are: underestimate of the original scope required, supporting other contractors (crane operator and emergency rescue team), and thrust bracket rehabilitation. The number of hours spent on the 1st unit rehabilitation revealed that the original scope of work had been underestimated. Original estimates were calculated using all available information; however, many unknown factors could only be determined once a unit was fully disassembled and investigative work performed. Now that the project has completed

four unit rehabilitations, many unknown factors and risks have been mitigated, but the additional underestimated scope must be incorporated into the project schedule.

The other contracts within this project specify that Grant PUD shall provide crane support (operator and rigger) when needed and Emergency Rescue Team (ERT) support for any work within a confined space. The intensity of these supporting roles for the turbine generator upgrade project is way beyond what Grant PUD staff can support; it was decided to have the labor contract incorporate this scope into the schedule as part of the standard unit rehabilitation.

The full extent of the scope to rehabilitate the thrust bracket is known once it is removed from the unit and disassembled. With multiple units now upgraded, the scope of the thrust bracket work can now be better estimated; however, it still needs to be incorporated into the contract's original scope.

The many other additional smaller scope items (35 total items) have been divided up into four categories, as discussed below and shown in the table:

- Scope added to the project for rehabilitating parts not awarded to the supply contractor as part of Contract 230-2583. (Total budgeted hours per unit: 5,610)
- New scope items are project additions that take advantage of the current unit outage. Some of these items may have their PID for purchasing the respective equipment and parts; however, installation utilizes Contract 430-4045 for the labor. (Total budgeted hours per unit: 3,390)
- Safety improvement scope items are additions that improve safety during the unit rehabilitation or unit operation. (Total budgeted hours per unit: 460)
- Miscellaneous scope additions incorporate preparation work between unit outages and safety training. (Total budgeted hours per unit: 3,810)

These additional scope items increase the overall cost for each unit rehabilitation and the overall duration of each unit outage.

Scope Change	Hours	Increase	U6 Est. Labor Cost
Baseline Bid Hours	58,282	0%	\$7,524,381
Underestimated Original Scope	16,250	28%	\$2,097,924
Additional Scope #1 (Crane Support & ERT)	3,500	6%	\$451,861
Additional Scope #2 (Thrust Bracket)	2,780	5%	\$358,906
Misc. Scope Additions	13,270	22%	\$1,713,197
<ul style="list-style-type: none"> • Additional Scope - Material Rehab. /Voith Supply Exclusion (15 Items) • New Scope (14 Items) • Safety Improvement (3 Items) • Remaining scope additions (3 Items) 			
Current Schedule Budgeted Labor Hours	94,082	61%	\$12,146,268

2. Extending the unit outage duration from an original 12-month schedule to the current 14-month schedule due to additional project scope, including the necessity to add a night shift.

When the decision was made to contract out the field labor for this project, a 12-month outage was assumed, and the work would be done utilizing one shift of work. Once the project began, it was immediately realized that two work shifts would be necessary for work to proceed efficiently and on time. The additional shift required the project to add a night shift supervisor and more millwrights, which were not part of the original manpower estimates. Based on our knowledge gained from newly rehabilitated units, the project team believes a 14-month schedule is achievable if the work is done utilizing two shifts (day and night). All the added scope is due to additional work necessary to rehabilitate or replace existing parts to ensure reliable long-term operation.

	Duration	Cost	Increase
On-site Management Staff (Original Bid)	12 Months	\$681,221	104%
On-site Management Staff (Current W/Night Supervisor)	14 Months	\$1,388,879	

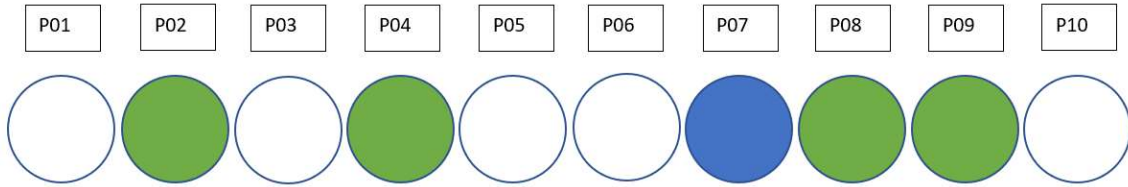
3. Wage rate escalations since the contract was first awarded.

Since this contract was awarded in 2016, wage rates have significantly risen due to inflation and market conditions with no signs of slowing. The contract budgeted amount did not initially account for wage escalation. In the seven years since awarding the contract, average millwright wages have risen by 35%, average electrician wages have risen over 78%, and management pay has increased by over 23%.

	Original Bid	Current Unit	Increase
Workers	28	37	32%
Budgeted Hours	58,282	94,082	61%
Average Millwright ST \$/HR	\$86.69	\$117.21	35%
Average Electrician ST \$/HR	\$85.98	\$153.87	79%
Average Millwright OT \$/HR	\$120.84	\$163.39	35%
Average Electrician OT \$/HR	\$146.72	\$212.34	45%

4. Unforeseen unit outage delays

Three of the four completed unit upgrades have each experienced unforeseen unit outage delays that caused the outage duration to extend beyond the current 14-month schedule. The two most extensive delays were 1st unit lessons learned and COVID-19.



Sequential Unit #		U2		U4			U5	U3	U1	
Outage Start Date		1/29/2018		11/16/2020			9/19/2022	4/1/2019	8/1/2016	
Outage End Date		3/19/2019		9/19/2022			11/29/2023	11/5/2020	1/26/2018	
Outage duration		13.6 <i>mon</i> (414 days)		22.1 <i>mon</i> (672 days)			14.3 <i>mon</i> (436 days) <i>Est.</i>	19.2 <i>mon</i> (584 days)	17.9 <i>mon</i> (543 days)	

- 1st unit lessons learned delays were due to the unknowns of rehabilitating the project's first unit. The unit duration and manhours required were underestimated, tasks took longer than anticipated, rework was necessary, and delays in waiting for critical path parts. (Total hours: 15,304; Total cost to the contract: \$1,377,207)
- COVID-19 delays affected both the 3rd and 4th unit upgrades. The outages were delayed when crews were sent home during plant sequestrations, and productivity was lost due to changes in safety protocols such as social distancing, masking, and recurrent testing. (Total hours: 10,263 Total cost to the contract \$1,165,409)
- The project team is confident that a 14-month schedule is achievable on future units, and the 5th unit is currently on schedule without any delays to the critical path schedule.

With the additional scope added to each unit, a 2-month increase to the unit outage duration, the second shift required, continued wage escalation, and unforeseen outage delays, the initially awarded contract amount of \$59,980,218 is set to be at a zero balance of approximately six-weeks into disassembly of Unit 6.

Justification:

The primary goal of the turbine generator rehabilitation project is to ensure the continued reliable operation of the ten turbine generator units at Priest Rapid Dam for another 50 years while also increasing the efficiency of each unit and saving as much money as possible by reusing components. Many changes and additions have occurred to the labor contract since it was first awarded. All the various changes and additions to the project took into consideration the primary goal and will benefit the customers of Grant PUD for generations to come. This labor contract is required for the turbine generator upgrade project to continue, but additional funding is needed above the original project estimates. Change Order No. 11 will provide the funding to complete the upgrade of Unit 6 while

keeping the project on schedule without causing costly delays to any other project contracts. With a time and material labor contract, the contractor can benefit by having the project take longer and having more crew members. Grant PUD has communicated to Voith Hydro, Inc that all future unit upgrades will only be awarded through unit-by-unit change orders to the labor contract. The contractor and the project team continue to work together as both parties realize the importance of maintaining the outage schedule, providing quality and efficient work, and ensuring the proper crew size is monitored and maintained. The project team, scheduler, and contractor reviewed the current work schedule, and all agreed to the estimated durations, budgeted hours, and manpower requirements. Voith is a good partner, and Grant PUD has greatly appreciated their willingness to work with us through on-site management changes, safety support, COVID-19, and project work and schedule modifications.

1. ***Changes and additions to the planned scope of work:*** After four-unit rehabilitations, the scope is well understood and stable. Staff does not anticipate any changes to this item. If a scope change were necessary, the EPMO framework would capture the new scope through the change management process. A change order would be issued and approved before incorporating the scope change into the project and schedule.
2. ***Extending the unit outage duration from an original 12-month schedule to the current 14-month schedule due to additional project scope, including the necessity to add a night shift.*** The project staff and the contractor have agreed to the current project schedule for Unit 5, which has a unit outage duration of 425 calendar days. Since the outage began on September 16, 2022, rehabilitation of Unit 5 continues to proceed on time with no delays to the critical path schedule. If delays in labor workmanship cause an extension to the expected return to service date, liquidated damages will be assessed as described in Change Order No. 10 of this contract. Unexpected challenges during the outage are still possible, but we are mitigating the risk of previously identified issues with each unit.
3. ***Wage rate escalations since the contract was first awarded:*** The current budget forecast incorporates a 4% annual wage increase for all contracted labor. This will continue to be a risk and can change based on market conditions. The rate escalations could be adjusted as necessary with each unit-by-unit change order.

Financial Considerations:

Unit 6 field labor support costs under Contract 430-4045 are budgeted under capital PIDs: 101752, 101763, 102916, 102926, 102936, and 103319 with Initiatives IN214, IN213, IN212, and IN219. The staff has included cost increase projections for this contract as part of these budgets. Therefore, the current budget projections include this information for the remaining units U5-10. Based on the current project schedule, the Unit 6 outage budget will begin in December 2023, continue through 2024, and be returned to service in January 2025.

The total cost for proposed Change Order No. 11 is **\$15,820,834**. It will cover the on-site labor costs, overtime costs, management site coverage, and a contingency reserve for any unforeseen requirements for Unit 6 to be rehabilitated on a time and materials basis. These costs include the labor for the

electrical portion of the rehabilitation of Unit 6, which utilizes Garrett Electric as the subcontractor for Voith. Contract 430-4045 was established on a time and material basis due to a lack of time to do the necessary investigative work that would have enabled the writing of technical specification language for a firm-fixed-price contract at the onset of the project. Without first doing significant unit disassembly and inspection work on multiple units, having a thriving firm fixed price contract is nearly impossible, thus leading to the decision to establish a time and materials contract for on-site labor. With the project having completed four unit rehabilitations and the completion of Unit 5 scheduled for the end of 2023, most of the technical knowledge on existing conditions is now known. The work transitions from the investigation, technical disposition, and cost/benefit scope decisions to repeating a known scope and process. The project could now be considered work for a firm fixed price contract; however, to change the contract at this time would require rebidding of the contract. Rebidding the contract would lead to significant delays in the project, potential underprepared contractors submitting winning bids, and Grant PUD taking responsibility for incurred delay costs to the other project contracts. Based on the impacts of rebidding, the project staff believes rebidding a fixed-price contract will result in higher overall project costs.

The inability to transition to a firm-fixed-price contract has led the project team to look at other ways to improve efficiency and reduce labor costs. A scheduler has been added to the team to monitor budgeted hours versus actual hours more closely, tracking schedule progress with resource-loaded activities and percentage of work completed, weekly critical path reviews, and tracking schedule variances. The scheduler works closely with the project team and the contractor to ensure work is coordinated most efficiently and cost-effectively. A recent project audit recommended areas where the team can look for even more cost savings and improved work efficiencies. The team works with the contractor to minimize labor inefficiencies during slow phases by reducing the labor crews' numbers and encouraging crew members to take personal time during specific work phases. This project started before the implementation of Grant PUD's EPMO. The auditors found that many of the previous project deficiencies have been corrected, and the project is progressing with the proper project management systems in place. The EPMO's project management framework and change management process will continue to reduce risk and improve the deliverables of the project regarding scope, schedule, and budget.

Now that the project has a more specified scope, process, and schedule, the team has established a more defined breakdown of the labor costs necessary for each unit rehabilitation, in calculating the labor costs required for Unit 6, a 4% annual wage increase is used, along with overtime work requirements and additional management coverage needed to maintain the critical path schedule during specified phases of work.

Change Order History:

CO#1 – CO#9 – These change orders were written to change contract language and involved no financial changes.

CO#10 – The addition of contract language changes, liquidated damages paid to Grant PUD when quality issues cause delays to the critical path schedule, and compensation paid per unit to the contractor for Millwright Union zone pay expenses —\$75,000.

Legal Review: See attached email.

Recommendation: Commission approval of Change Order No. 11 to Contract 430-4045 with Voith Hydro, Inc for the labor costs to disassemble, rehabilitate, and re-assemble Unit 6 of the Priest Rapids Dam turbine/generator upgrade project of **\$15,820,834** for a new revised contract total of **\$75,876,052**.

CHANGE ORDER
NO. 11

Pursuant to Section GC-12, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price to add additional funds for Unit 6.
- B. Time of Completion: The Milestone completion dates of Section SR-2.A per Change Order No. 1 shall remain unchanged.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$15,820,834.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$75,876,052.00, subject to the Price Adjustment provision of Section SR-17, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

Voith Hydro, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Change Order Table

Contract Title: Powerhouse Upgrade Field Work

Contract No.	430-4045	Award Date:	2/9/2016
Project Manager:	John Wallace	Original Contract Amount:	\$59,980,218.00
District Representative (If Different):		Original Contract completion:	Based on NTP
Contractor:	Voith Hydro, Inc.	Total CO Cost Change Amt	\$15,895,834.00

CO#	Change Description	Approved by	Approval Date	Revised Completion Date	Cost Change Amount	Revised Contract Amount	Authority Level Tracking
1	Replace the Unit 1 Milestone completion table in Section SR-2.A	Eng Supvr	03/03/16	N/A	\$0.00	\$59,980,218.00	\$0.00
2	Replace Section GC-30, Bond in Lieu of Retainage	Hydro Eng	05/09/16	N/A	\$0.00	\$59,980,218.00	\$0.00
3	Add a paragraph to Section SR-19 to allow Contractor to subcontract the electrician work to Garrett Electric on Unit 1 only.	Hydro Eng Supvr	07/28/16	N/A	\$0.00	\$59,980,218.00	\$0.00
4	Add CIP language to contract.	Hydro Eng	09/26/16	N/A	\$0.00	\$59,980,218.00	\$0.00
5	Revise Section SR-19 to allow Contractor to subcontract the electrician work to Garrett Electric on Units 2-10.	Dept Mgr	06/26/17	N/A	\$0.00	\$59,980,218.00	\$0.00
6	Add a double the straight time rate for all work performed on Sundays, holidays and any hours worked in excess of a 12 hour shift.	Dept Mgr	07/12/17	N/A	\$0.00	\$59,980,218.00	\$0.00

7	Add a mileage rate to reimburse the Contractor for travel costs incurred as part of the required recurrent antigen testing related to COVID-19.	Senior/PI ant Mgr	04/16/21	N/A	\$0.00	\$59,980,218.00	\$0.00
8	After-the-Fact CO to add management OT rates to compensate Contractor for work performed in September 2021.	Senior/PI ant Mgr	11/04/21	N/A	\$0.00	\$59,980,218.00	\$0.00
9	Increase the NTE amount of NTP No. 4.	Dept Mgr	01/14/22	N/A	\$0.00	\$59,980,218.00	\$0.00
10	Add language to Sections GC-10, GC-11 and GC-13, revise Section GC-18, add language to Section GC-20, revise Section SR-2 to add LD's, replace Section SR-9, revise Sections SR-13 and SR-24, remove Addendum No. 3 changes, Add CSR's to the Contract, and Increase the NTE	Senior/PI ant Mgr	07/28/22	N/A	\$75,000.00	\$60,055,218.00	\$75,000.00
11	Increase the Contract Price to add additional funds for Unit 6.	Comm		N/A	\$15,820,834.00	\$75,876,052.00	\$15,895,834.00
Total Change Order Cost Change Amount					15,895,834.00		

For Commission Review – 07/11/2023

Motion was made by _____ and seconded by _____ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 2 to Contract 130-11080R with Basin Tree and Pest Service increasing the not-to-exceed contract amount by \$699,824.00 for a new revised contract total of \$3,560,037.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 2.

xxxx

MEMORANDUM

June 19, 2023

TO: Rich Wallen, General Manager/Chief Executive Officer

VIA: Jeff Grizzel, Chief Operating Officer
Ron Alexander, Managing Director of Power Delivery
Chris Heimbigner, Senior Manager of Construction and Maintenance

FROM: William Coe, Construction and Maintenance Engineer

SUBJECT: Approval of Change Order to Contract 130-11080R

Purpose: To request Commission approval for a change order to Contract 130-11080R.

This contract is a labor contract awarded to Basin Tree Service & Pest Control Inc. for tree trimming and tree removal on the District's distribution, fiber and electric, system.

Discussion: The original contract was to allow for tree trimming and tree removals for the entire distribution system to be completed by December 31, 2022. This contract included revised specifications that required additional clearing distance between wires and vegetation. The original contract for tree trimming was for a set price of \$2,460,400.00. As a proactive measure prescribed by the District, trees are removed whenever possible to prevent reoccurring trimming effort, thus reducing long-term costs. Per the contract, tree removals are set at an additional hourly rate.

As work progressed, Basin Tree Service & Pest Control Inc. encountered substantially more growth, requiring more effort than originally planned. This required Basin Tree Service & Pest Control Inc. to request additional time and required the District to provide additional funding for additional tree removal efforts. Note the trimming itself is a set bid price per the contract. This resulted in Change Order No. 1 for an additional \$399,813.00 and a no-cost time extension to move the trimming deadline from December 31, 2022 to July 31, 2023.

Trimming continues per the original contract, but the tree removal funds have been exhausted. This change order will add \$699,824.00 to the contract. A portion of these funds will be utilized to pay invoices for work that has already been performed. The remaining funds of this change order, approximately \$630,000, will allow for the tree removal crews to continue following the trimming crews through completion of the contract, removing trees as allowed/necessitated.

Once trimming activities conclude on July 31, 2023, any remaining tree removal funds associated with this change order will also fund emergency trimming through 2023. By doing so, a new tree trimming contract, approximately \$2,500,000 will be avoided for 2023.

New tree trimming contracts will be explored for 2024 as the District explored cost saving options, such as forming it's own tree trimming crews.

Justification: Procuring trimming/removal crews will allow us to continue to meet our customer service standard while avoiding vegetation caused outages. The District does not currently, nor has in the past, employed journey level tree trimmers and does not possess the required equipment to perform such work.

NERC's Reliability Standard, FAC -003, requires the District to address vegetation management. FAC-003 violations can result in the most severe penalties NERC can impose. This contract, in conjunction with the transmission trimming contract, will ensure that we remain fully compliant with this NERC requirement. Adequate vegetation management can also be considered a safety issue as it reduces the likelihood of wildfire risks that can be caused by tree-conductor contacts.

Financial Considerations: This is currently the only viable option to address the vegetation needs of our distribution system. Not approving this change order may result in vegetation related outages.

The original Distribution tree trimming contract was for a total bid price of \$2,460,400.

Change Order No. 1 Included:

A. Description of Change: Increase the Contract Price and extend the Contract completion date as follows:

1. Extend the completion date for area work associated with Bid Item Nos. 1 through 12 to July 31, 2023. Compensation for the Bid Item Prices for these Bid Items shall not change.
2. Extend the completion date for work performed under Bid Item Nos. 13 through 16 to December 31, 2023.
3. Increase the following Estimated Quantities:
 - a. Bid Item No. 13 from 3,000 hours to 4,497 hours.
 - b. Bid Item No. 15 from 250 hours to 450 hours.

B. Time of Completion: The revised completion date shall be December 31, 2023 and as detailed in Section A.

C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$399,813.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$2,860,213.00, including changes incorporated by this Change Order.

This change order will increase the total contract price by an additional \$699,824.00 to a new total of \$3,560,037.

Contract Specifics: This contract will allow contract crews to continue addressing vegetation issues through 2023, in lieu of a new contract.

Recommendation: Commission approval to award Change Order No. 2 to Contract 130-11080R for a not-to-exceed total cost of \$3,560,037.

Legal Review: See attached e-mail(s).

From: [Ron Alexander](#)
To: [Patrick Bishop](#); [William Coe](#)
Cc: [Tyler Delong](#); [Lindsey McDonnell](#); [Chris Heimbigner](#)
Subject: RE: Change Orders for Contract 130-11080R
Date: Tuesday, June 20, 2023 1:16:30 PM
Attachments: [image001.png](#)

FYI. I just reviewed the Comm letter and approved the change order.

Ron

From: Patrick Bishop <Pbishop@gcpud.org>
Sent: Tuesday, June 20, 2023 10:44 AM
To: William Coe <Wcoe@gcpud.org>
Cc: Tyler Delong <Tdelong@gcpud.org>; Lindsey McDonnell <lmcdonnell@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Ron Alexander <ralexander@gcpud.org>
Subject: RE: Change Orders for Contract 130-11080R

Thanks Will. The approval workflow is restarted and we have updated the Procurement Officer to Lindsey. Approvals will move from Chris and then to Ron. After Ron approves in the system, we can move forward with the Change Order again. The next Commission Packet deadline is June 29th to make the July 11th meeting for Commission review. Commission approval would be expected at the July 25th meeting.

Based on moving forward with Change Order No. 2, we will reject Change Order No. 3 which was for the smaller amount (not Commission level).

If anyone has any questions, please let us know. Thanks.

From: William Coe <Wcoe@gcpud.org>
Sent: Monday, June 19, 2023 10:09 AM
To: Patrick Bishop <Pbishop@gcpud.org>
Cc: Tyler Delong <Tdelong@gcpud.org>; Lindsey McDonnell <lmcdonnell@gcpud.org>
Subject: RE: Change Orders for Contract 130-11080R
Importance: High

Pat,

I've modified what I believe is needed for Change Order #2 to be resurrected. The Change Order document can remain unchanged (we'll add the same hours to the same line item. I've updated the Commission Memo as shown with the track changes.

Let me know if I've missed something.

Will

From: Patrick Bishop <Pbishop@gcpud.org>
Sent: Friday, June 16, 2023 10:25 AM
To: William Coe <Wcoe@gcpud.org>
Cc: Tyler Delong <Tdelong@gcpud.org>; Lindsey McDonnell <lmcdonnell@gcpud.org>
Subject: Change Orders for Contract 130-11080R

Will,

Based on the conversation below can you please update the request for [Change Order No. 2](#)? Once that is done, we will start the workflow back up. After approvals, we can modify the documents that were originally drafted and then get this back to the Packet. We will then cancel [Change Order No. 3](#). Please let me know if you have any questions.

From: [Chris Heimbigner](#)
To: [Lindsey McDonnell](#); [William Coe](#)
Cc: [Ron Alexander](#)
Subject: RE: Change Order No. 2 for Contract 130-11080R - Distribution Line Tree Trimming and Removal Services to December 31, 2022
Date: Thursday, June 22, 2023 12:39:43 PM

I approve.

Chris

From: Lindsey McDonnell <lmcdonnell@gcpud.org>
Sent: Thursday, June 22, 2023 11:18 AM
To: Chris Heimbigner <Cheimbigner@gcpud.org>; William Coe <Wcoe@gcpud.org>
Cc: Ron Alexander <ralexander@gcpud.org>
Subject: FW: Change Order No. 2 for Contract 130-11080R - Distribution Line Tree Trimming and Removal Services to December 31, 2022

Chris/Will,

We have legal approval to proceed with moving this change order to the commission packet. By return email, please provide your approval of the attached memo. Ron Alexander has already approved the memo below. Once I have your approvals, I will submit it to the commission packet.

Thank You,

Lindsey McDonnell

Procurement Officer

PHONE 509-754-7093

EMAIL lmcdonnell@gcpud.org



grantpud.org

From: Patrick Bishop <Pbishop@gcpud.org>
Sent: Thursday, June 22, 2023 11:13 AM
To: Lindsey McDonnell <lmcdonnell@gcpud.org>
Subject: Change Order No. 2 for Contract 130-11080R - Distribution Line Tree Trimming and Removal Services to December 31, 2022

You have Procurement and Legal to proceed with moving this Change Order to the Commission Packet.

Ron Alexander's approval of the Memo is below.

From: Ron Alexander <ralexander@gcpud.org>

Sent: Tuesday, June 20, 2023 1:16 PM

To: Patrick Bishop <Pbishop@gcpud.org>; William Coe <Wcoe@gcpud.org>

Cc: Tyler Delong <Tdelong@gcpud.org>; Lindsey McDonnell <lmcdonnell@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>

Subject: RE: Change Orders for Contract 130-11080R

FYI. I just reviewed the Comm letter and approved the change order.

Ron

From: [William Coe](#)
To: [Lindsey McDonnell](#); [Chris Heimbigner](#)
Cc: [Ron Alexander](#)
Subject: RE: Change Order No. 2 for Contract 130-11080R - Distribution Line Tree Trimming and Removal Services to December 31, 2022
Date: Thursday, June 22, 2023 11:20:15 AM

Looks good

From: Lindsey McDonnell <lmcdonnell@gcpud.org>
Sent: Thursday, June 22, 2023 11:18 AM
To: Chris Heimbigner <Cheimbigner@gcpud.org>; William Coe <Wcoe@gcpud.org>
Cc: Ron Alexander <ralexander@gcpud.org>
Subject: FW: Change Order No. 2 for Contract 130-11080R - Distribution Line Tree Trimming and Removal Services to December 31, 2022

Chris/Will,

We have legal approval to proceed with moving this change order to the commission packet. By return email, please provide your approval of the attached memo. Ron Alexander has already approved the memo below. Once I have your approvals, I will submit it to the commission packet.

Thank You,

Lindsey McDonnell

Procurement Officer

PHONE 509-754-7093

EMAIL lmcdonnell@gcpud.org



grantpud.org

From: Patrick Bishop <Pbishop@gcpud.org>
Sent: Thursday, June 22, 2023 11:13 AM
To: Lindsey McDonnell <lmcdonnell@gcpud.org>
Subject: Change Order No. 2 for Contract 130-11080R - Distribution Line Tree Trimming and Removal Services to December 31, 2022

You have Procurement and Legal to proceed with moving this Change Order to the Commission Packet.

Ron Alexander's approval of the Memo is below.

From: Ron Alexander <ralexander@gcpud.org>
Sent: Tuesday, June 20, 2023 1:16 PM

To: Patrick Bishop <Pbishop@gcpud.org>; William Coe <Wcoe@gcpud.org>

Cc: Tyler Delong <Tdelong@gcpud.org>; Lindsey McDonnell <lmcdonnell@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>

Subject: RE: Change Orders for Contract 130-11080R

FYI. I just reviewed the Comm letter and approved the change order.

Ron

CHANGE ORDER
NO. 2

Pursuant to Section GC-11, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price as follows:
 - Increase the Estimated Quantity of Bid Item No. 13 from 4,497 hours, as revised in Change Order No. 1, to 7,553 hours.
- B. Time of Completion: The completion date shall remain December 31, 2023.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$699,824.00. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$3,560,037.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

Basin Tree and Pest Service

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Change Order Table

Contract Title: Distribution Line Tree Trimming and Removal Services to December 31, 2022

Contract No.	130-11080R	Award Date:	2/22/2022
Project Manager:	Will Coe	Original Contract Amount:	\$2,460,400.00
District Representative (If Different):		Original Contract completion:	12/31/2022
Contractor:	Basin Tree and Pest Services		

CO#	Change Description	Approved by	Executed Date	Revised Completion Date	Cost Change Amount	Revised Contract Amount	Authority Level Tracking
1	Extend the Contract Completion Date and increase the Estimated Quantities of Bid Item Nos. 13 & 15. The extension of time and increase in Estimated Quantities allows for work to continue under this Contract in 2023.	Managing Director	12/28/22	12/31/23	\$399,813.00	\$2,860,213.00	\$399,813.00
2	Increase the Estimated Quantity of Bid Item No. 13.	Comm		N/A	\$699,824.00	\$3,560,037.00	\$1,099,637.00
Total Change Order Cost Change Amount					1,099,637.00		