

**A G E N D A**  
**GRANT COUNTY PUBLIC UTILITY DISTRICT**  
**Via Conference Call**  
**+1 509-703-5291 Conference ID: 287 686 505#**  
**COMMISSION MEETING**  
**Tuesday, January 26, 2021**

An Executive Session may be called at any time for purposes authorized  
by the Open Public Meetings Act

- 9:00 a.m.** Commission Convenes  
Review and Sign Vouchers
- 10:00 a.m.** Reports from staff
- 12:00 Noon** Lunch
- 1:00 p.m.** Safety Briefing  
Pledge of Allegiance  
Attendance  
Public requests to discuss agenda items/non-agenda items  
Correspondence  
Business Meeting

**1. Consent Agenda**

Approval of Vouchers

Meeting minutes of January 12, 2021

**2. Regular Agenda**

Motion authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 5 to Contract 430-06804 with AVANTech Inc., revising existing rate schedule, extending the contract completion date to December 31, 2021, increasing the not-to-exceed contract amount by \$1,316,000.00 for a new contract total of \$3,316,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5. (3354)

**3. Review Items For Next Business Meeting**

**4. Calendar**

**5. Reports from Staff (if applicable)**

**Adjournment**

# **CONSENT AGENDA**

# Draft – Subject to Commission Review

REGULAR MEETING  
OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

January 12, 2021

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 9:00 a.m. via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 287 686 505# with the following Commissioners present: Larry Schaapman, President; Judy Wilson, Vice-President; Nelson Cox, Secretary; Dale Walker, Commissioner; and Tom Flint, Commissioner.

Due to COVID-19 restrictions, re-elected Commissioners Tom Flint and Larry Schaapman were sworn into office on December 28, 2020 by the Grant County Elections Office.

The Commission convened to review vouchers and correspondence.

The Commission recessed at 9:10 a.m.

The Commission resumed at 9:55 a.m.

A round table discussion was held regarding the following topics: system update; COVID response and Incident Criticality Level (ICL) update; status of COVID vaccine efforts; semi-annual Leadership Summit; staff report topics scheduled for today’s meeting; upcoming joint meeting with Kittitas County Commissioners; Commissioner Flint request for follow-up on Coulee City customer issue; mandatory COVID symptom reporting and subsequent quarantine protocol and policy; request from Desert Aire to discuss on-going security concerns and coverage; and outreach from Royal City Cemetery regarding a billing concern.

Ty Ehrman, Managing Director of Power Production, provided the Power Production Performance Report.

Shannon Lowry, Manager of Lands and Recreation, provided the Lands and Recreation Program Report.

Trade association and committee reports were reviewed.

The Commission recessed at 12:03 p.m.

The Commission resumed at 1:00 p.m.

Tom Willis, Moses Lake, sought Commissioner support and clarification regarding public availability or purchase of used power poles and expressed concern with delays in the fiber build out project.

Rhyan Reid, Moses Lake, requested a clear timeline and current status of the recommended rate change to Rate Schedule No. 17. In addition, he requested implementation of recommended changes be made as soon as practical.

Correspondence was noted from Pat Kelleher, Ellensburg, Washington, regarding concerns with the Vantage boat launch restrooms.

Consent agenda motion was made Mr. Cox and seconded by Mr. Flint to approve the following consent agenda items:

Payment Number	107232	through	108102	\$127,836,168.02
Payroll Direct Deposit	169856	through	171271	\$5,075,429.93

Payroll Tax and Garnishments	20201217A	through	20201231B	\$1,970,728.67
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Meeting minutes of December 8, 2020.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission and signatures were affirmed.

The Commissioners reviewed future agenda items.

The Commission calendar was reviewed.

The Commission recessed at 1:54 p.m.

The Commission resumed at 2:00 p.m.

Paul Dietz, Manager of Enterprise Risk Management, provided the Enterprise Risk Program Report.

Gene Austin, Compliance Program Manager, provided the NERC/WECC R&C Program Report.

Louis Szablya, Senior Manager of Large Power Solutions, and Baxter Gillette, Large Power Solutions Manager, lead an Evolving Industry Rate Schedule No. 17 follow-up discussion.

The Commission recessed at 3:33 p.m.

The Commission resumed at 3:40 p.m.

An executive session was announced at 3:40 p.m. to last until 5:30 p.m. to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i) and to review performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 5:30 p.m. and the regular session resumed.

There being no further business to discuss, the Commission adjourned at 5:30 p.m. on January 12 and reconvened on Friday, January 22 at 9:00 a.m. via WebEx for the purpose of holding a joint Commission Meeting with Kittitas County Commissioners and any other business that may come before the Commission with the following Commissioners present: Larry Schaapman, Judy Wilson, Dale Walker, Nelson Cox and Tom Flint. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the Commission adjourned at 10:30 a.m. on January 22 and reconvened on Monday, January 25 at 8:30 a.m. via Microsoft Teams for the purpose of holding a Commission Workshop and any other business that may come before the Commission with the following Commissioners present: Larry Schaapman, Judy Wilson, Dale Walker, Nelson Cox and Tom Flint. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the January 12, 2021 meeting officially adjourned at 4:30 p.m. on January 25, 2021.

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Larry Schaapman, President

ATTEST:

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Nelson Cox, Secretary

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Judy Wilson, Vice President

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Dale Walker, Commissioner

Tom Flint, Commissioner

# **REGULAR AGENDA**

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 5 to Contract 430-06804 with AVANTech Inc., revising existing rate schedule, extending the contract completion date to December 31, 2021, increasing the not-to-exceed contract amount by \$1,316,000.00 for a new contract total of \$3,316,000.00 and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5.

## MEMORANDUM

**Date:** December 7, 2020

**TO:** Kevin Nordt, General Manager/Chief Executive Officer

**VIA:** Richard Wallen, Chief Operating Officer  
Ty Ehrman, Managing Director of Power Production  
Dale Campbell, Senior Manager of Power Production Engineering  
Nathan Manning, Manager of Mechanical Engineering and Asset Management

**FROM:** Dale Sunwold, Project Manager

**SUBJECT:** Contract 430-06804, Change Order No. 5

**Purpose:** To request Commission approval of Change Order No. 5 to Contract 430-06804 to approve a not to exceed total of \$1,316,000 and extending the completion date to December 31, 2021.

**Discussion:**

Contract 430-06804 was awarded to Mid-Columbia Engineering (MCE) out of Richland, WA on July 18<sup>th</sup>, 2017. In 2018 MCE was bought out by AVANTech and this contract was reassigned. This contract had an initial not to exceed amount of \$500,000, since Staff Augmentation was new to Power Production. This contract has been successful in filling short term and part time staffing needs.

In addition to staffing services, AVANTech provides an array of services including design, instrumentation and controls, quality assurance and fabrication for a variety of industries but with a focus on the power industry. They specialize in providing professionally trained professionals to meet specific project needs and durations. These employees are specialists with professional skill sets that can fill a variety of non-engineering roles for Grant PUD's new construction and project management.

Since award this contract has increased in usage and added a savings to the District with the "Non-Recruited" rate, when the District supplies the skilled person.

The change order is exercising Item 3 of the contract to extend the contract one year and add \$1,316,000 to cover the extension.



### **Justification:**

The primary benefit of this Contract is to bring in trained, skilled personnel on a temporary basis for primarily capital projects where hiring of a regular full-time employee would not make economic sense. Other benefits include the ease of recruiting/selecting qualified personnel for specific needs, flexibility in work schedules including coverage of weekends, night shift and temporary peak workloads, and the very competitive rate schedule.

The District has benefitted by filling short term staffing needs, in project management and inspection by utilizing this Staff Augmentation contract. This contract has also provided short term retention and transfer of institutional knowledge of small hydro's, fish facilities and GIS systems.

This Change Order is necessary in order to continue with staff currently under this Contract and for additional positions for peak workload periods in 2021.

If not approved, the District will obtain services through other consulting and inspection contracts at a higher rate or hire additional staff. This work includes, contract development for upgrades to the Carlton Fish Acclimation site, Dam Safety knowledge, GIS upgrades, small hydro and relay protection knowledge, as well as Facility project management. Power Production Project Management team is requesting temporary staffing in 2021 from this contract.

Approval of Change Order No. 5 allows time to evaluate the cost effectiveness of this contract and allow time to rebid if prudent. This contract extension and dollar increase allows critical work to proceed without disruption.

### **Financial Considerations:**

Alternatives to this Contract include

- Obtaining services through Consulting and Inspection contacts which have typically higher rates and overheads; and
- Hiring additional staff which is not desirable for short term needs.

This Contract's rates are favorable compared to services contracts for inspectors and other technical positions. Costs for staff augmentation are budgeted within the specific projects where utilized.

The total cost of contract 430-06804 will increase to \$3,316,000 over the four-year period. This contract charges to various PID's, Cost Centers that have budgeted for temporary staffing.

### **Change Orders History:**

CO#1 Added "Non-Recruited Rate" with \$0.

CO#2 Added Overtime Rates to the rate schedule, with \$0.

CO#3 Added \$1,500,000.

CO#4 Added 59 days to the contract with \$0.00.

**Recommendation:**

Commission approval to Change Order No. 5 of Contract 430-06804 for an extension until December 31, 2021, and not to exceed amount of \$1,316,000.

**Legal Review:** See attached e-mail(s).

#### Additional Info on AvanTech Activities:

Below are some of the ongoing and anticipated activities that we utilize or project to utilize AvanTech for in the coming year(s). They are broken down via current operational area, some down in the departmental level. This work is charged through both Capital and O&M activities.

#### Facilities:

- Facilities Master Plan District Representative
- MLLO Reroof District Representative
- PRMC Warehouse Replacement District Representative
- New Project feasibility studies
- PP area water system maintenance
- PP area water system testing
- PP area water system compliance documentation (e.g. meter reading, etc.)
- PP area sewer system maintenance

#### Dam Safety:

- Dave Mishalanie will continue to support the Wanapum Left Embankment Seismic Assessment (SSHAC and Risk Analysis).

#### Fish & Wildlife:

- Carlton Acclimation Facility Production and Domestic well
- Priest Rapids Hatchery operational issues as they arise, historically well field and electro-anesthetic systems, siphon intake.
- PR siphon fish screen requirements, automation for fish counting, and fish crowder cleaning.

#### Power Production:

- Electrical Engineering, no capital projects, maintenance and operational support of small hydro units.

#### PMO:

- Sub/Station Service Replace
- CO2 System Replacement
- Maintenance equipment storage at WMC
- Power Production Tag in/Tag out System
- Wan Bridge Cranes

#### Power Delivery:

- Supporting the data gathering on the current and next year's pole test and treat contract
- Providing specialized maps for the reliability gathering project that Mike Tongue is doing
- Data for streetlight audit
- Data cleanup in preparation for the migration to ArcFM
- Research on mapped transmissions switches and discrepancies
- Maps for 115KV Lapp insulator failure replacement
- Researching and mapping foreign owned transmission lines
- Specialized maps for outside contractors for fiber installations
- Distribution insulation failure replacement maps
- Maps for cell phone tower studies
- Tracking down missing transformers

**From:** [Nathan Manning](#)  
**To:** [Dale Sunwold](#); [Richard Wallen](#); [Ty Ehrman](#); [Dale Campbell](#)  
**Cc:** [Guy Wanner](#)  
**Subject:** RE: 430-06804 Change Order #5  
**Date:** Thursday, December 10, 2020 3:18:09 PM

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I did some formatting and narrative changes.

Nathan Manning, PE  
Manager of Mechanical Engineering and Asset Management  
Grant County PUD  
O: 509-754-5088 x2512  
M: 509-741-0839  
F: 509-754-6663  
[nathan.manning@gcpud.org](mailto:nathan.manning@gcpud.org)

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**From:** Dale Sunwold <[DSUNWOL@gcpud.org](mailto:DSUNWOL@gcpud.org)>  
**Sent:** Thursday, December 10, 2020 2:56 PM  
**To:** Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>; Ty Ehrman <[Tehrman@gcpud.org](mailto:Tehrman@gcpud.org)>; Dale Campbell <[Dcampbe@gcpud.org](mailto:Dcampbe@gcpud.org)>; Nathan Manning <[Nmannin@gcpud.org](mailto:Nmannin@gcpud.org)>  
**Cc:** Guy Wanner <[gwanner@gcpud.org](mailto:gwanner@gcpud.org)>  
**Subject:** RE: 430-06804 Change Order #5

Here is the draft memo on onedrive.

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**From:** Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>  
**Sent:** Thursday, December 10, 2020 2:32 PM  
**To:** Dale Sunwold <[DSUNWOL@gcpud.org](mailto:DSUNWOL@gcpud.org)>; Ty Ehrman <[Tehrman@gcpud.org](mailto:Tehrman@gcpud.org)>; Dale Campbell <[Dcampbe@gcpud.org](mailto:Dcampbe@gcpud.org)>; Nathan Manning <[Nmannin@gcpud.org](mailto:Nmannin@gcpud.org)>  
**Cc:** Guy Wanner <[gwanner@gcpud.org](mailto:gwanner@gcpud.org)>  
**Subject:** RE: 430-06804 Change Order #5

A few quick questions I have:

1. Has PMO/Julie been brought in to understand this as project management is called out?
2. What GIS upgrades are included in this work?
3. As dam safety knowledge is called out are we talking specifically about the SSHAC process for Wanapum and Dave M.? Or is there something else included?
4. Maybe what would be better for me to understand is the cost increase per group if that is easily obtained.

Regards,

Rich

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**From:** [Dale Campbell](#)  
**To:** [Ty Ehrman](#); [Nathan Manning](#); [Richard Wallen](#)  
**Cc:** [Dale Sunwold](#); [Guy Wanner](#)  
**Subject:** RE: 430-06804 Change Order #5  
**Date:** Friday, December 11, 2020 11:26:28 AM

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Dale S.,

I am also good with the memo as modified.

Dale C.

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**From:** Ty Ehrman <[Tehrman@gcpud.org](mailto:Tehrman@gcpud.org)>  
**Sent:** Friday, December 11, 2020 11:25 AM  
**To:** Nathan Manning <[Nmannin@gcpud.org](mailto:Nmannin@gcpud.org)>; Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>; Dale Campbell <[Dcampbe@gcpud.org](mailto:Dcampbe@gcpud.org)>  
**Cc:** Dale Sunwold <[DSUNWOL@gcpud.org](mailto:DSUNWOL@gcpud.org)>; Guy Wanner <[gwanner@gcpud.org](mailto:gwanner@gcpud.org)>  
**Subject:** RE: 430-06804 Change Order #5

I'm good with the memo as modified. Thanks.

### Ty Ehrman

DESK 509.793.1587

CELL 509.361.8201

---

**From:** Nathan Manning <[Nmannin@gcpud.org](mailto:Nmannin@gcpud.org)>  
**Sent:** Friday, December 11, 2020 7:29 AM  
**To:** Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>; Dale Campbell <[Dcampbe@gcpud.org](mailto:Dcampbe@gcpud.org)>  
**Cc:** Dale Sunwold <[DSUNWOL@gcpud.org](mailto:DSUNWOL@gcpud.org)>; Ty Ehrman <[Tehrman@gcpud.org](mailto:Tehrman@gcpud.org)>; Guy Wanner <[gwanner@gcpud.org](mailto:gwanner@gcpud.org)>  
**Subject:** RE: 430-06804 Change Order #5

Dale Sunwold, looks like the total cost increase is now \$1,316,000. Please make sure that this is reflected in Contracts 365.

Nathan Manning, PE  
Manager of Mechanical Engineering and Asset Management  
Grant County PUD  
O: 509-754-5088 x2512  
M: 509-741-0839  
F: 509-754-6663  
[nathan.manning@gcpud.org](mailto:nathan.manning@gcpud.org)

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**From:** Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>  
**Sent:** Friday, December 11, 2020 6:30 AM

**From:** [Richard Wallen](#)  
**To:** [Ty Ehrman](#); [Nathan Manning](#); [Dale Campbell](#)  
**Cc:** [Dale Sunwold](#); [Guy Wanner](#)  
**Subject:** RE: 430-06804 Change Order #5  
**Date:** Friday, December 11, 2020 11:30:13 AM

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I am good with the memo as written to go into the packet. Knowing we are not having an in person/virtual meeting next up that may cause this to be delayed going in for review until the first meeting in January. Will that present any challenges?

I would like to get specific details to further explain what actual work it is supporting to include the capital portion of the breakdown that we anticipate.

Regards,

Rich

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**From:** Ty Ehrman <[Tehrman@gcpud.org](mailto:Tehrman@gcpud.org)>  
**Sent:** Friday, December 11, 2020 11:25 AM  
**To:** Nathan Manning <[Nmannin@gcpud.org](mailto:Nmannin@gcpud.org)>; Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>; Dale Campbell <[Dcampbe@gcpud.org](mailto:Dcampbe@gcpud.org)>  
**Cc:** Dale Sunwold <[DSUNWOL@gcpud.org](mailto:DSUNWOL@gcpud.org)>; Guy Wanner <[gwanner@gcpud.org](mailto:gwanner@gcpud.org)>  
**Subject:** RE: 430-06804 Change Order #5

I'm good with the memo as modified. Thanks.

### Ty Ehrman

DESK 509.793.1587

CELL 509.361.8201

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**Sent:** Friday, December 11, 2020 7:29 AM  
**To:** Richard Wallen <[rwallen@gcpud.org](mailto:rwallen@gcpud.org)>; Dale Campbell <[Dcampbe@gcpud.org](mailto:Dcampbe@gcpud.org)>  
**Cc:** Dale Sunwold <[DSUNWOL@gcpud.org](mailto:DSUNWOL@gcpud.org)>; Ty Ehrman <[Tehrman@gcpud.org](mailto:Tehrman@gcpud.org)>; Guy Wanner <[gwanner@gcpud.org](mailto:gwanner@gcpud.org)>  
**Subject:** RE: 430-06804 Change Order #5

Dale Sunwold, looks like the total cost increase is now \$1,316,000. Please make sure that this is reflected in Contracts 365.

Nathan Manning, PE  
Manager of Mechanical Engineering and Asset Management  
Grant County PUD  
O: 509-754-5088 x2512  
M: 509-741-0839

CHANGE ORDER  
NO. 5

Pursuant to Section 5, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Replace Appendix “A” – Revised Rate Schedule (Change Order No. 2) in its entirety with the attached Appendix “A”, Revised Rate Schedule (Change Order No. 5) – Effective March 1, 2021.
- B. Time of Completion: The revised completion date shall be December 31, 2021.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$1,316,000.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The new total revised maximum Contract Price is \$3,316,000.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2  
of Grant County, Washington

AVANTech, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPENDIX “A”**

**REVISED RATE SCHEDULE (CHANGE ORDER NO. 5) - EFFECTIVE MARCH 1, 2021**

**DIRECT EXPENSES:**

**RECRUITED RATES:**

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Technical Specialist 8	\$173.25	Hr	\$259.87	Hr
Technical Specialist 7	\$149.35	Hr	\$224.03	Hr
Technical Specialist 6	\$134.42	Hr	\$201.62	Hr
Technical Specialist 5	\$119.48	Hr	\$179.22	Hr
Technical Specialist 4	\$97.08	Hr	\$145.62	Hr
Technical Specialist 3	\$82.14	Hr	\$123.21	Hr
Technical Specialist 2	\$67.21	Hr	\$100.81	Hr
Technical Specialist 1	\$52.27	Hr	\$78.41	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Project Manager 5	\$123.96	Hr	\$185.94	Hr
Project Manager 4	\$97.08	Hr	\$145.62	Hr
Project Manager 3	\$82.14	Hr	\$123.21	Hr
Project Manager 2	\$67.21	Hr	\$100.81	Hr
Project Manager 1	\$52.27	Hr	\$78.41	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Project Estimator 3	\$97.08	Hr	\$145.62	Hr
Project Estimator 2	\$82.14	Hr	\$123.21	Hr
Project Estimator 1	\$67.21	Hr	\$100.81	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Project Inspector 3	\$112.01	Hr	\$168.02	Hr
Project Inspector 2	\$97.08	Hr	\$145.62	Hr
Project Inspector 1	\$67.21	Hr	\$100.81	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Industrial Programmer 5	\$97.08	Hr	\$145.62	Hr
Industrial Programmer 4	\$89.61	Hr	\$134.42	Hr
Industrial Programmer 3	\$82.14	Hr	\$123.21	Hr
Industrial Programmer 2	\$74.68	Hr	\$112.01	Hr
Industrial Programmer 1	\$59.74	Hr	\$89.61	Hr



<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Draftsman 3	\$82.14	Hr	\$123.21	Hr
Draftsman 2	\$67.21	Hr	\$100.81	Hr
Draftsman 1	\$52.27	Hr	\$78.41	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Software Design Engineer 5	\$97.08	Hr	\$145.62	Hr
Software Design Engineer 4	\$89.61	Hr	\$134.42	Hr
Software Design Engineer 3	\$82.14	Hr	\$123.21	Hr
Software Design Engineer 2	\$74.68	Hr	\$112.01	Hr
Software Design Engineer 1	\$59.74	Hr	\$89.61	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Software Test Engineer 3	\$89.61	Hr	\$134.42	Hr
Software Test Engineer 2	\$74.68	Hr	\$112.01	Hr
Software Test Engineer 1	\$59.74	Hr	\$89.61	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Software Test Lead	\$97.08	Hr	\$145.62	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Technical Writer 5	\$74.68	Hr	\$112.01	Hr
Technical Writer 4	\$67.21	Hr	\$100.81	Hr
Technical Writer 3	\$59.74	Hr	\$89.61	Hr
Technical Writer 2	\$52.27	Hr	\$78.41	Hr
Technical Writer 1	\$37.34	Hr	\$56.01	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Web Developer 4	\$82.14	Hr	\$123.21	Hr
Web Developer 3	\$74.68	Hr	\$112.01	Hr
Web Developer 2	\$67.21	Hr	\$100.81	Hr
Web Developer 1	\$59.74	Hr	\$89.61	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
System Analyst 2	\$67.21	Hr	\$100.81	Hr
System Analyst 1	\$52.27	Hr	\$78.41	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Functional Analyst 4	\$82.14	Hr	\$123.21	Hr
Functional Analyst 3	\$74.68	Hr	\$112.01	Hr
Functional Analyst 2	\$67.21	Hr	\$100.81	Hr
Functional Analyst 1	\$52.27	Hr	\$78.41	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Business Analyst 5	\$89.61	Hr	\$134.42	Hr
Business Analyst 4	\$82.14	Hr	\$123.21	Hr
Business Analyst 3	\$74.68	Hr	\$112.01	Hr
Business Analyst 2	\$67.21	Hr	\$100.81	Hr
Business Analyst 1	\$52.27	Hr	\$78.41	Hr

<b>Discipline</b>	<b>Recruited Rate</b>	<b>Unit</b>	<b>Recruited OT Rate</b>	<b>Unit</b>
Data Analyst 5	\$82.14	Hr	\$123.21	Hr
Data Analyst 4	\$74.68	Hr	\$112.01	Hr
Data Analyst 3	\$67.21	Hr	\$100.81	Hr
Data Analyst 2	\$59.74	Hr	\$89.61	Hr
Data Analyst 1	\$44.81	Hr	\$67.21	Hr

**NON-RECRUITED RATES:**

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Technical Specialist 8	\$161.30	Hr	\$241.95	Hr
Technical Specialist 7	\$139.05	Hr	\$208.58	Hr
Technical Specialist 6	\$125.15	Hr	\$187.72	Hr
Technical Specialist 5	\$111.24	Hr	\$166.86	Hr
Technical Specialist 4	\$90.38	Hr	\$135.57	Hr
Technical Specialist 3	\$76.48	Hr	\$114.72	Hr
Technical Specialist 2	\$62.57	Hr	\$93.86	Hr
Technical Specialist 1	\$48.67	Hr	\$73.00	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Project Manager 5	\$115.41	Hr	\$173.12	Hr
Project Manager 4	\$90.38	Hr	\$135.57	Hr
Project Manager 3	\$76.48	Hr	\$114.72	Hr
Project Manager 2	\$62.57	Hr	\$93.86	Hr
Project Manager 1	\$48.67	Hr	\$73.00	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Project Estimator 3	\$90.38	Hr	\$135.57	Hr
Project Estimator 2	\$76.48	Hr	\$114.72	Hr
Project Estimator 1	\$62.57	Hr	\$93.86	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Project Inspector 3	\$104.29	Hr	\$156.43	Hr
Project Inspector 2	\$90.38	Hr	\$135.57	Hr
Project Inspector 1	\$62.57	Hr	\$93.86	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Industrial Programmer 5	\$90.38	Hr	\$135.57	Hr
Industrial Programmer 4	\$83.43	Hr	\$125.15	Hr
Industrial Programmer 3	\$76.48	Hr	\$114.72	Hr
Industrial Programmer 2	\$69.53	Hr	\$104.29	Hr
Industrial Programmer 1	\$55.62	Hr	\$83.43	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Draftsman 3	\$76.48	Hr	\$114.72	Hr
Draftsman 2	\$62.57	Hr	\$93.86	Hr
Draftsman 1	\$48.67	Hr	\$73.00	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Software Design Engineer 5	\$90.38	Hr	\$135.57	Hr
Software Design Engineer 4	\$83.43	Hr	\$125.15	Hr
Software Design Engineer 3	\$76.48	Hr	\$114.72	Hr
Software Design Engineer 2	\$69.53	Hr	\$104.29	Hr
Software Design Engineer 1	\$55.62	Hr	\$83.43	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Software Test Engineer 3	\$83.43	Hr	\$125.15	Hr
Software Test Engineer 2	\$69.53	Hr	\$104.29	Hr
Software Test Engineer 1	\$55.62	Hr	\$83.43	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Software Test Lead	\$90.38	Hr	\$135.57	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Technical Writer 5	\$69.53	Hr	\$104.29	Hr
Technical Writer 4	\$62.57	Hr	\$93.86	Hr
Technical Writer 3	\$55.62	Hr	\$83.43	Hr
Technical Writer 2	\$48.67	Hr	\$73.00	Hr
Technical Writer 1	\$34.76	Hr	\$52.14	Hr

<b>Discipline</b>	<b>Non-Recruited Rate</b>	<b>Unit</b>	<b>Non-Recruited OT Rate</b>	<b>Unit</b>
Web Developer 4	\$76.48	Hr	\$114.72	Hr
Web Developer 3	\$69.53	Hr	\$104.29	Hr
Web Developer 2	\$62.57	Hr	\$93.86	Hr
Web Developer 1	\$55.62	Hr	\$83.43	Hr

Discipline	Non-Recruited Rate	Unit	Non-Recruited OT Rate	Unit
System Analyst 2	\$62.57	Hr	\$93.86	Hr
System Analyst 1	\$48.67	Hr	\$73.00	Hr

Discipline	Non-Recruited Rate	Unit	Non-Recruited OT Rate	Unit
Functional Analyst 4	\$76.48	Hr	\$114.72	Hr
Functional Analyst 3	\$69.53	Hr	\$104.29	Hr
Functional Analyst 2	\$62.57	Hr	\$93.86	Hr
Functional Analyst 1	\$48.67	Hr	\$73.00	Hr

Discipline	Non-Recruited Rate	Unit	Non-Recruited OT Rate	Unit
Business Analyst 5	\$83.43	Hr	\$125.15	Hr
Business Analyst 4	\$76.48	Hr	\$114.72	Hr
Business Analyst 3	\$69.53	Hr	\$104.29	Hr
Business Analyst 2	\$62.57	Hr	\$93.86	Hr
Business Analyst 1	\$48.67	Hr	\$73.00	Hr

Discipline	Non-Recruited Rate	Unit	Non-Recruited OT Rate	Unit
Data Analyst 5	\$76.48	Hr	\$114.72	Hr
Data Analyst 4	\$69.53	Hr	\$104.29	Hr
Data Analyst 3	\$62.57	Hr	\$93.86	Hr
Data Analyst 2	\$55.62	Hr	\$83.43	Hr
Data Analyst 1	\$41.72	Hr	\$62.57	Hr

Fixed hourly billing rates shall be in US Dollars and include all i) payroll, payroll taxes and fringe benefits; ii) insurance costs; iii) indirect and overhead burden; iv) workers' compensation; v) recruiting; and vi) profit.

**Recruited Rate** - The billing rate for a candidate(s) in which the Contractor has identified from a search and provided to the District. If selected by the District for employment, the candidate is screened through the pre-employment process and employed by the Contractor.

**O/T Recruited Rate** - All hours worked exceeding forty hours in a seven day period (Mon.-Sun.), excluding travel time, are considered overtime and shall be billed at a rate not to exceed 1.5 times the recruited rate.

**Non-Recruited Rate** - The billing rate for a candidate(s) identified by the District and provided to the Contractor for the pre-employment screening process and employed by the Contractor.

**O/T Non-Recruited Rate** - All hours worked exceeding forty hours in a seven day period (Mon.-Sun.), excluding travel time, are considered overtime and shall be billed at a rate not to exceed 1.5 times the non-recruited rate.

**REIMBURSABLE EXPENSES:**

Reimbursable expenses are those reasonable and necessary costs incurred on or directly for the District's project, including necessary transportation costs, meals and lodging. Any actual expenses in non-US dollars

will be converted using the conversion tables at [www.x-rates.com](http://www.x-rates.com) for the applicable period. Reimbursement will be subject to the following limitations:

Meals and Incidental Expenses: Meals and incidental expenses will be limited to the Federal Per Diem rate for meals and incidentals established for the location where lodging is obtained. The current rate for all Grant County locations is \$55.00 per day. Federal Per Diem guidelines which includes the meal breakdown and Federal Per Diem rates for other locations can be found at [www.gsa.gov](http://www.gsa.gov).

Lodging: Lodging will be billed at cost, including applicable taxes, not to exceed 200% of the Federal Per Diem maximum lodging rate for the location where the work is being performed. The current federal maximum lodging rate for all Grant County locations is \$96.00. The District Representative may increase this limit in writing when circumstances require.

Travel: Air travel (at coach class or equivalent), airport shuttles, etc. billed at cost. Ground transportation by privately owned vehicle, if utilized, billed at the Internal Revenue Service mileage rate for privately owned vehicles in effect at the time of travel. Expenses for a rental car, at cost, in the ratio of one mid-size class rental car for each three Contractor's personnel directly engaged in performance of the work at the prevailing rental rates then in effect. Rental car options such as refueling fees, GPS, collision & liability insurance, etc. will not be reimbursed by the District unless such options are approved in advance by the District Representative. **Appropriate insurance coverage should be included in the Contractor's insurance policies.**

Other: All other expenses will be based on actual costs and include appropriate documentation.

*Reimbursable expenses must be accompanied by receipts for airfare, hotel, and rental car, and any other support documentation as the District may require.*



## Change Order Table

**Contract Title:** Professional Staff Augmentation Services

Contract No.	430-06804	Award Date:	7/18/2017
Project Manager:	Dale Sunwold	Original Contract Amount:	\$500,000.00
District Representative (If Different):		Original Contract completion:	12/31/2020
Contractor:	AVANTech, Inc.	Total CO Cost Change Amt	\$2,816,000.00

CO#	Change Description	Approved by	Executed Date	Revised Completion Date	Cost Change Amount	Revised Contract Amount	Authority Level Tracking
1	Replace the Rate Schedule to add a Technical Specialist category and lower rates for Non-Recruited personnel	Managing Director	01/30/18	N/A	\$0.00	\$500,000.00	
2	Replace the Rate Schedule to add O/T rates	Managing Director	02/20/18	N/A	\$0.00	\$500,000.00	\$0.00
3	Increase the Contract Price	Comm	01/23/19	N/A	\$1,500,000.00	\$2,000,000.00	\$1,500,000.00
4	Extend Contract Completion date.	Dept Mgr	12/03/20	02/28/21	\$0.00	\$2,000,000.00	\$0.00
5	Replace the Rate Schedule, increase Contract Price and extend Contract Completion date.	Comm	TBD	12/31/21	\$1,316,000.00	\$3,316,000.00	\$1,316,000.00
<b>Total Change Order Cost Change Amount</b>					<b>2,816,000.00</b>		

# February 2021

February 2021							March 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	7	1	2	3	4	5	6
14	8	9	10	11	12	13	14	8	9	10	11	12	13
21	15	16	17	18	19	20	21	15	16	17	18	19	20
28	22	23	24	25	26	27	28	22	23	24	25	26	27

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1	2 10:30am Randalynn Hovland GM Forum Live Event (Login details are provided below) - Randalynn Hovland	3	4	5	6
7	8	9 9:00am Commission Meeting (Teams Meeting) - Commission Meetings	10	11	12	13
14	15 8:00am HOLIDAY - Commission Meetings	16	17 8:00am WPUDA Meetings (Virtual Meeting - Log in information to come) - Commission Meetings	18 8:00am WPUDA Meetings (Virtual Meeting - Log in information to come) - Commission Meetings	19 8:00am WPUDA Meetings (Virtual Meeting - Log in information to come) - Commission Meetings	20
21	22	23 9:00am Commission Meeting (HQ-Commission) - 12:00pm Lunch with County Commissioners (tbd)	24	25	26	27
28	Mar 1	2	3	4	5	6

# March 2021

March 2021							April 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1 8:00am APPA Legislative Rally (Virtual - Log In information to come) - Commission Meetings	2 8:00am APPA Legislative Rally (Virtual - Log In 10:30am Randalynn Hovland GM Forum 12:00pm Melissa Leonard 1:1	3	4	5	6
7	8	9 9:00am Commission Meeting (Teams Meeting) - Commission Meetings	10	11 12:00pm Melissa Leonard 1:1 GM/Commissioners Lunch with Kevin/Larry (Microsoft Teams	12	13
14	15	16	17 8:00am WPUDA Meetings (Virtual - Log-in information to 12:00pm Melissa Leonard 1:1 GM/Commissioners	18 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	19 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	20
21	22	23 9:00am Commission Meeting (Teams Meeting) - Commission Meetings	24 12:00pm Melissa Leonard 1:1 GM/Commissioners Lunch with Kevin/Nelson (Microsoft Teams	25	26	27
28	29	30	31 12:00pm Melissa Leonard 1:1 GM/Commissioners Lunch with Kevin/Dale (Microsoft Teams	Apr 1	2	3



# April 2021

April 2021							May 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 28	29	30	31	Apr 1	2	3
4	5	6 10:30am Randalynn Hovland GM Forum Live Event (Login details are provided below) - Randalynn Hovland	7	8	9	10
11	12	13 9:00am Commission Meeting (HQ-Commission) - Commission Meetings	14 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	15 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	16 8:00am WPUDA Meetings (Virtual - Log-in information to come) - Commission Meetings	17
18	19	20	21	22	23	24
25	26	27 9:00am Commission Meeting (HQ-Commission) - 12:00pm Lunch with County Commissioners (tbd)	28	29	30	May 1